



WILLAND PARISH COUNCIL

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MINUTES OF THE MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE HELD ON THURSDAY 18 JUNE 2020

Present: Councillors Grantham, Little, Phare, Tobin, Warren, Whatley, Wilcox
In attendance Clerk K Taylor, Administrator F Tucker

1. Apologies were received from Councillor Scott
2. There were no declarations of interest from Members on any of the agenda items.
3. Councillor Wilcox had no items to bring forward.
4. No members of the public were present.

5. Administration

a) The Chair informed Council that she would be conducting employee appraisal meetings in the next three months and asked that if there were any comments or issues that Councillors wanted to bring forward they should discuss them with her.

b) Councillor Wilcox confirmed that £50,000 had been moved into a Nationwide savings account. This had reduced the amount in Lloyds closer to the amount guaranteed in case of any banking failure.

c) There was a discussion on the MDDC Town and Parish Charter consultation during which it was suggested that the Charter should include a commitment from the District Council to support Town and Parishes in safeguarding and that the need for a separate planning charter should be examined. Councillor Warren agreed to look in detail at the Charter and circulate ideas for a response. **ACTION:** Councillor Warren

d) The proposed new code of conduct issued by NALC for consultation was briefly discussed. It was generally agreed that it seemed a reasonable update and Councillor Phare said that he would circulate any comments he had for consideration. It was noted that any code of conduct should be in line with the one adopted by MDDC and Councillor Warren would also be involved as a District Councillor in that review. He would also circulate councillors with his comments. It was noted that the Parish Council did not need to respond to the consultation.

ACTION: Councillors Warren/Phare

6. Finance

a) The Current bank account figures were noted.

b) Income & expenditure to date was noted

c) Allocation of funds for projects

Following detailed discussion on the allocation of the reserve funds it was agreed that a more detailed breakdown of each reserve fund should be made, showing allocations for specific play areas and the underspend from the year 2019/20 should be allocated to these funds.

Councillor Tobin proposed that funding be allocated to each play area and the funding for the Jubilee Field identify the specific areas within the field and funds allocated to them. This would include the BMX track, play equipment, Skateboard Park and Youth Shelter, as well as the field area. Councillor Whatley seconded the proposal and it was agreed by 5 votes with one against and one abstention. **ACTION:** Clerk

7. Councillors Roundtable

Councillor Phare raised the question of the quote received so far for replacing the surface of the skateboard area. It was agreed that this was needed to be done fairly urgently and it was noted the quote obtained was from a contractor that had previously worked with the Council. Councillor Phare proposed that the Council accept the quote, Councillor Wilcox seconded the proposal which was unanimously agreed. **ACTION:** Clerk/Councillor Scott

There was a discussion about the possible fence in the Jubilee Field to enable the exercising of dogs off a lead. Although the Parish Council had suggested this it would need to wait for a MDDC decision and it would be necessary to consider the practicalities of dividing the field taking into consideration the air ambulance landing site. It was agreed that the allocation of money for the possible fence in the Jubilee Field would be included under the general field heading in the new breakdown of reserve funds.

There being no other business the meeting closed at 20.15

Councillor Wilcox
Chair of F&A Committee