



WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor 40 Townlands,
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MINUTES OF THE ONLINE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 16 APRIL 2020 AT 19.00.

Present: Councillors Grantham, Phare, Sellick, Scott, Tobin, Warren, Wilcox.
In attendance: MDDC Councillor Evans, Clerk K Taylor one member of the public.

1. Apologies were received from Councillors Glover, Little, Whatley.
2. There were no declarations of interest from Members on any of the agenda items.
3. There were no public questions on any of the agenda items.
4. Councillor Phare proposed that the minutes of the meeting held on Thursday 12 March 2020 were signed as a true record, Councillor Wilcox seconded the proposal and it was unanimously agreed.
5. **Items for consideration**
 - a) Councillor Warren proposed that Willand Parish Council adopted the amended Financial Regulations as circulated in March to which Councillors had agreed by email. Councillor Wilcox seconded the proposal and this was agreed with one abstention.
 - b) Councillor Warren explained the background to the telephone help line set up for the duration of the Covid-19 crisis and asked that the Council formally ratify his approval for the expenditure to a limit of £250. Councillor Wilcox made the proposal, Councillor Grantham seconded it and it was unanimously agreed.
 - c) Councillor Phare proposed that the response to planning applications during the COVID-19 lockdown be delegated to the Clerk and the Chair of Planning unless they judge that it should be discussed, with the proviso that all applications be circulated to all Councillors as usual. Councillor Scott seconded the proposal and it was unanimously agreed.
 - d) Councillor Wilcox proposed that Willand Parish Council agree to exercise the Council's power under Local Government Act 1972 Section 101 to empower the Clerk in consultation with the Chair of Council to do anything expedient and necessary to ensure the continuous business of the Council and to deal with mandatory undertakings in order to prevent the authority from incurring liability for a period of 3 months or until revoked by resolution of Council. Councillor Sellick seconded the proposal and it was unanimously agreed.

6. Reports

The Police crime map is not currently available as all available resources are directed to dealing with current COVID-19 outbreak.

District Councillors Evans reported that there had been an issue collecting garden waste at the beginning of the lock down period due to a shortage of HGV drivers, this had now been remedied and collections would be back to normal MDDC had given out a large amount of grants to local businesses through the Government scheme, with Officers worked over weekend to get this done. He gave a brief update on Two Sisters highlighting that the issues of social distancing with relation to the factory is the responsibility of the HSE not MDDC. The company have now taken long overdue actions to pass message on social distancing to the workers in the community as well as at the business. The number of people in the cars is a police matter and the police are aware and also know that a number of them do live together.

County Councillor Radford had not submitted a report to Council this month.

7. Finance

a) Councillor Phare proposed that the monthly payments be actioned, Councillor Wilcox seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

Payments are recorded at the end of these minutes.

b) The income received in March was noted.

c) Councillor Wilcox proposed that the Council approve the annual payment sheet, Councillor Tobin seconded the proposal and it was unanimously agreed that the Chairman sign the sheet.

ACTION: Councillor Warren

d) Councillor Scott proposed that the income and expenditure report for 2019/20 was received Councillor Wilcox seconded the proposal and the report was duly noted.

8. Meeting dates

Formal meetings have been suspended in line with Government guidelines and it was agreed that the next meeting would be planned for 21 May, and if necessary this would be held online.

Notices of online meetings will be put on the parish notice boards, the Parish Council website and published on Facebook. **ACTION:** Clerk

9. Councillors Roundtable

There was a discussion regarding the plants for the village planters and whether the volunteers would be allowed to tend them during lock down. It was agreed that the Council would order the plants for the end of May. **ACTION:** Councillor Warren

It was agreed that the Litter Picker would continue to work a reduced round not visiting the outlying areas and roads. It was agreed that the subway was not safe as social distancing would be difficult. A message would go on Facebook asking people to be even more careful to take their own litter home with them. **ACTION:** Clerk

Councillor Warren proposed that the Parish Council approve the Admin support for the Clerk for another three months and then review the situation. Councillor Phare seconded the proposal and it was approved. **ACTION:** Clerk

Councillor Wilcox informed the Council that she had researched setting up a further savings account to hold the reserve funds and proposed a Nationwide 45 day account Councillor Sellick seconded this and it was agreed. **ACTION:** Councillor Wilcox/ Clerk

Councillor Tobin wished to remind everyone that the compost site remains closed.

10. Communications

a) Communications received since 6 March and forwarded to Councillors by email:

8 MDDC press releases on a variety of topics

5 MDDC Committee Agendas and 2 notifications of cancelled meetings

Cancellation of Civic Service on 15 March

Cancellation of public consultations for Cullompton and Tiverton developments

2 Rural Services Network bulletins

Notification that DCC are preparing a scheme to replace the two puffin crossings crossing on Silver Street, Willand.

1 Hospice Care newsletter

COVID-19 Various updates from MDDC, NALC and DALC

b) Communications not referred to Councillors

60 plus emails offering various services, seminars or equipment.

The communications were noted

There being no further items Councillor Warren closed the meeting at 19.47

Councillor Barry Warren
Chair of Willand Parish Council

ANNUAL AND MONTHLY REGULAR PAYMENTS

Service	Payment Method	Frequency	Amount	Paid to
Salaries	BACS	Monthly	£ 21,657 for year	Staff
CCTV	Standing Order	Annual	£250	Youth Club
Electricity	Standing Order	Annual	£ 50.00	Youth Club
Electricity DAAT	Standing Order	Annual	£ 50.00	Youth Club
Office	Standing Order	Monthly	£ 18.00	Clerk
Clerk Phone	DD	Monthly	£ 10.00 variable	Vodafone

Authorised Full Council 16 April
Minute 7c

Signed

Barry Warren
Chair of Willand Parish Council

16 APRIL 2020 MONTHLY PAYMENTS FOR AUTHORISATION

	INVOICE FOR	AMOUNT	BUDGET
Countrywide	Grass verge cutting	835.80	ground maint
Countrywide	Jubilee field grass cutting	151.60	play area maint
Countrywide	orchard way grass cutting	86.32	play area maint
DHM Solutions	Risk assessment software	132.00	office/admin
Digital Bloom	website maintenance	50.00	office/admin
HMRC	Salaries	641.55	office/admin
F Tucker	admin support	45.00	office/admin
SWW	Cemetery	9.74	cemetery
Quarlfox	Cemetery grass cutting	122.50	cemetery
Quarlfox	play area maintenance	64.00	play area maint
Barclaycard	WHSmiths vouchers	50.00	donations
	Post office Stamps	13.42	Magazine
	Amazon stationery	57.69	office/admin
SWW	Willand Allotments Trough	18.81	allotments
Digital Bloom	Website support April	50.00	office/admin
Willand United Charities	Allotment rent	362.00	allotments
MDDC	Checking play equipment	694.73	play area equip
MDDC	Trade Waste Collection	75.27	cemetery
Blachere illuminations UK ltd	Christmas light hire	2057.58	Village projects
DALC	Membership invoice	678.28	office/admin
Quarlfox	Cemetery grass cutting	122.50	cemetery
Quarlfox	play area ground maint	33.80	play area ground maint
	TOTAL	6352.59	
RECEIPTS IN MARCH			
Various advertisers	Magazine adverts	1825.50	magazine
WH Squires	Interment	147.00	cemetery
	TOTAL	1972.50	