



WILLAND PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 12 DECEMBER 2019 AT WILLAND VILLAGE HALL

Present: Councillors Grantham, Little, Phare, Tobin, Warren, Whatley, Wilcox

In attendance: Clerk K Taylor 1 member of the public

1. **Apologies:** Councillors Glover, Scott, MDDC Councillors Chesterton & Evans, DCC Radford
2. There were no declarations of interest by members relating to items on the agenda.
3. The Chair asked the Clerk to outline details of the suggested admin support until the end of March, and to identify the budget line to pay for this. The Clerk had identified someone willing to take on a temporary contract five hours a week to assist with the computer work while she was recovering from injury. Councillor Wilcox endorsed the suggestion that five hours a week be agreed and that money from the Office capital budget be used for this as the capital items had been purchased and there was money remaining. Councillor Little seconded the proposal and it was unanimously agreed. **ACTION:** Clerk
4. There were no questions from the public but clarification was asked regarding the bus shelter in South View Road and to ask if DCC was aware that the road is broken up by the shelter. Councillor Warren confirmed that the shelter was completed and that the Neighbourhood Highways Officer was aware that the road required repair.
5. Councillor Phare proposed that the minutes of the meeting held on Thursday 14 November 2019 be signed as a true record, Councillor Whatley seconded the proposal and the minutes were signed.
6. **Progress Reports for information**
 - a) Councillor Warren gave a brief report on meeting with Councillor Radford, Clerk & Neighbourhood Highways Officer which had dealt with a number of issues relating to the roads in Willand. DCC is still pressing the Developers to sort out the area by Rowan Lea. The large puddle that occurs by the Park Street bus stop has been identified as due to a drain collapse and is in the work system to be rectified.
 - b) Councillor Whatley gave a brief report on the Police Liaison meeting 10 December which had been very interesting, concentrating on the bigger picture of modern policing, County lines and highlighted the stretched resources. These meeting were due to be held quarterly.
 - c) It was agreed that the cutting of the grass in the 2 small play areas would be a regular task for the handyman. **ACTION:** Clerk
 - d) The cost of the ground maintenance in Willand for 2020/21 had been established and contracts were in place. DCC had confirmed their contribution for the year – a 3% increase on 2019/20. The extra £200 for the year 2019/20 had been agreed from the locality budget.

7. Reports

- a) There were 24 incidents of crime in Willand reported to the police in October 2019
- b) District Councillor Warren gave a brief report on the local plan review informing that the main modifications had been agreed at MDDC Full Council. This will be out for public consultation in the new year.
- c) County Councillor Radford had sent in a report which included the DCC budget issues, highlighted funding avenues and also the support given to children in the care system. The Clerk undertook to circulate the report to all councillors. **ACTION:** Clerk

8. Finance

- a) Payment Authorisation of invoices received since 14 November. Councillor Tobin proposed that the payments be actioned, Councillor Wilcox seconded the proposal and it was unanimously agreed. **ACTION:** Clerk
Payments are recorded at the end of the minutes.

b) Income in November was noted. The Chair thanked Councillor Scott on behalf of the Parish Council for the creation of the thank you on the website and social media for the support for the Christmas lights from local businesses.

c) Councillor Tobin raised a query on one of the quotations for the cemetery extension fencing and following discussion he proposed that the decision was deferred until the Clerk had clarified the situation. Councillor Little seconded the proposal and it was agreed. **ACTION:** Clerk

9. Report back from Neighbourhood Plan Task Group for information

Councillor Little gave a brief report on the actions on the task group and outlined the tasks that would be done to take the Neighbourhood plan forward

10. Meeting dates

Thursday 12 December 2019 – Full Council and Planning Committee meetings

Thursday 19 December 2019 – Finance and Administration Committee meeting

Thursday 09 January 2020 – Full Council and Planning Committee meetings

Thursday 23 January 2020 – Planning and Environment Committee meetings

The meeting dates were noted and Councillor Tobin gave his apologies for the meeting of the Finance & Administration committee on 19 December.

11. Councillors Roundtable

Councillor Little raised the email circulated from MDDC about the play area in Chestnut Drive and suggested that local residents should be consulted. Following discussion it was agreed that this would be raised on social media and the website, a letter would be included in the magazine to the households in the vicinity of the play area and that a holding reply would be sent to MDDC informing them of the Parish Council's actions and wish for more dialogue over this. The item would be put on to a January agenda for further discussion following the consultation.

ACTION: Clerk/Councillor Little

Councillor Little raised the question of the AD plant application due for consideration in the Planning Committee meeting and asked if consultation could be carried out with residents of South View Road, Station Road area to see if they were aware of the potential increase in traffic. It was agreed that this would be discussed in detail under the planning application.

Councillor Whatley raised the issue of parking on the grass along the front of Silver Street in Fir Close. Agreed that it should be reported to MDDC Estates. **ACTION:** Councillor Whatley

Councillor Wilcox requested that Councillors obtain a co-op card and chose WHCC as the charity to support. **ACTION:** All

12. Communications

a) Councillor Phare proposed that the Parish Council award £100 to the Mid Devon Mobility for financial support for the coming year. Councillor Grantham seconded the proposal and it was unanimously agreed.

b) Communications received since 8 November and forwarded to Councillors by email:

4 MDDC press releases

6 MDDC committee notifications

TNMWD Citizens Advice newsletter

Involve Funding news

Rural Services network newsletter and funding digest

Hospice care newsletter

Devon Communities Together application information for Prince of Wales Award

Tiverton Tree Team re possible Tree Planting Project – discussed at Environment Committee

MDDC Town & Parish newsletter

Reports from Culm Garden Village Stakeholders meeting

Invitation to information evening from CHAT held in November

c) Communications not referred to Councillors

50 plus emails offering various services, seminars or equipment

Communications were noted

The Chair closed the meeting at 20:11

DECEMBER 2019 MONTHLY ACCOUNTS FOR PAYMENT

PAYMENTS TO	INVOICE FOR	AMOUNT	BUDGET
Barclaycard	Office 365 Home	79.99	Office
Barclaycard	Stamps	13.42	Magazine
Playdale	Amazon Jungle Climber	6086.40	Projects
Play UK	Installation Jungle Climber	6201.60	Projects
CPRE	Membership	36.00	Office
Ken Broom	Grass Cutting	80.00	Play Area Ground Maintenance
Quarlfox	Fly Tipping Removal	28.00	Salaries
Quarlfox	Play Park Cleaning	609.50	Play Area Ground Maintenance
Willand Village Hall	Annual Room Rental	443.41	Office
Stephen Little	mileage for training	41.20	Office
Quarlfox	Cemetery Grass Cutting	46.35	Cemetery
G Taylor	mileage for magazine delivery	19.20	Magazine
J Scott	bags for dispensers	23.98	village projects

RECEIPTS IN November

RECEIVED FROM	RECEIVED FOR	INCOME	BUDGET
Local businesses	Christmas Lights	1200.00	Projects
Plot holders	Allotment Plots	307.62	Allotments
Advertisers	Magazine advertising and donations	330.00	Magazine

Councillor Barry Warren
 Chair of Willand Parish Council

09 January 2020