



## WILLAND PARISH COUNCIL

### MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 12 SEPTEMBER 2019 AT WILLAND VILLAGE HALL AT 19.00

**Present:** Councillors Grantham, Little, Phare, Scott, Tobin, Warren, Whatley, Wilcox

**In attendance:** DCC Councillor Radford, MDDC Councillors Chesterton Clerk K Taylor

Councillor Warren opened the meeting at 19.05 and reminded that it would be recorded.

1. Apologies were received from Councillors Dilke-Wing and Sellick and MDDC Councillor Evans
2. No declarations of interest were received from Members on any of the agenda items
3. No items were brought forward
4. No members of the public were present
5. It was proposed by Councillor Tobin and seconded by Councillor Grantham that the minutes of the meeting held on Thursday 18 July 2019 were signed as a true record.

#### 6. Progress Reports for information

a) Councillors discussed the issues that had been raised again reference parking in Somerlea and the information provided by MDDC, the Neighbourhood Highways Officer and residents. It was acknowledged that there were a number of issues related to this that were outside the scope of the Parish Council's influence and it was agreed that the Parish Council would now refer this matter back to the Ward Councillors and ask them to continue to press for a resolution to the problems.

**ACTION:** Clerk

b) The BMX track would be an agenda item for the next Environment meeting

**ACTION:** Clerk

c) The NP Task group had attended a training course which had proved useful in outlining the areas of concern that could be contained within a neighbourhood plan. Councillor Little had circulated a report from the NP Task Group and highlighted points within it. The group had indicated a number of tasks it had identified to progress and raised 2 points for further consideration.

- i. that the Parish Council consider the feasibility of commissioning an independent traffic survey of the whole village. It was agreed that the group would present a proposed brief and costings to the Parish Council
- ii. that there should be continued pressure on MDDC to review the parish boundaries alongside the ward review.

**ACTION:** NP Task Group

d) Cllr Warren reported that the housing association had acquired black bins for Ash Close and these were now out on the roadside on collection days. Refuse collection for Rowan Lea still under discussion and it was not clear if the collection lorries had been instructed to go on site. MDDC Ward Councillors would follow this up.

**ACTION:** MDDC Ward Cllrs

e) Councillor Warren gave a brief report on the successful funding for the project to put another piece of play equipment on Orchard Way Open Space. The Parish Council was now in the process of consulting with the residents who had properties bordering the space, rumours had already circulated. The Parish Council agreed that the reserve fund would be used to complete the installation work.

f) Councillor Grantham proposed that the Parish Council proceed with the management work outlined in the tree survey and put in an application to MDDC for permission. Councillor Tobin seconded the proposal and it was unanimously agreed

**ACTION:** Clerk

g) The Parish Council thanked the Clerk for the information provided by the Clerk on the rights and responsibilities of the Parish Council and agreed it would be useful for reference when approached by residents raising particular issues.

## 7. Reports

a) There had been 15 crimes reported in Willand in June & July including public order, burglary, theft, vehicle crime, anti-social behaviour, criminal damage, arson, violence and sexual assault.

b) Councillor Chesterton reported that MDDC Cllrs had been involved in an away day to look at the Corporate Plan. The budget already highlighted that Council was predicting a £400,000 shortfall for this year. North East Cullompton development was before the Planning Committee in Cullompton, and that the Cabinet was to re-examine the parking charges particularly at night. Councillor Evans had provided a report which had been circulated. He had referred to the Boundary Commission Review. He also referred to MP Neil Parish intention to call 2 Sisters management to a meeting along with representatives from the Environment Agency. Councillor Warren draw attention to information on MDDC website regarding the Local Plan which is going back to consultation for 6 weeks. He had circulated the report from the Advocates Seminar which had received information on current policing matters.

c) Devon County Councillor Radford, had circulated a report which gave an indication of the current budget issues within the authority. He reminded that the Devon and Somerset Fire & Rescue Authority consultation was running until 22nd Sept if anyone wished to make their views known. He had agreed to provide £500 to the parish council for weed spraying and was thanked by the Chair for his support. **ACTION:** Clerk

## 8. Finance

a) The payments were reviewed approved and are attached at the end of these minutes

b) Income in July & August was noted

c) The audit report for the year 2018-19 was received and noted. The Chair thanked Councillor Wilcox and the Clerk for their work on this.

## 9. Boundary Commission review

It was confirmed that the Boundary Commission required a response before 4 November and that they had agreed that the number of Councillors would remain at 42. The view of the meeting was that the current ward boundary should include the proposed parish boundary changes that had been previously agreed and submitted to MDDC. There was a discussion about whether the parish and ward boundaries should be further amended. Councillor Little proposed that the Neighbourhood Planning Task Group bring forward a new map to the next planning committee meeting. Councillor Grantham seconded the proposal and it was agreed. **ACTION:** Councillor Little

## 10. Meeting dates

Thursday 12 September – Full Council and Planning Committee meetings

Thursday 19 September – Finance and Administration Committee meeting

Thursday 26 September – Planning and Environment Committee meetings

Thursday 10 October – Full Council and Planning Committee meetings

**11. Councillors Roundtable** Councillor Grantham informed the Parish Council that work on decorating the new community rooms would start on 21 September and it was hoped to recruit some volunteers to help with this.

## 12. Communications

a) To consider

- i. Email received regarding Willand Community Watch. The Parish Council noted the information in the report and the subsequent emails concerning traffic in the village. The Clerk to respond on behalf of the Council informing that Councillors had agreed to investigating the feasibility of a traffic survey for the whole village. **ACTION:** Clerk

- ii. Councillor Tobin undertook to look at the overgrown hedge between Jaycroft and Celandine Lawns and if necessary, Councillor Warren will raise this with MDD **ACTION:** Councillor Tobin/Councillor Warren

- iii. Invite from CPRE for 3 Councillors to attend planning workshop on 15 October. It was agreed that the Clerk would book for Councillors Scott, Little and Whatley to attend. **ACTION:** Clerk

- iv. Invite from MDDC Housing to walk the estate on 7 October, Councillor Warren would represent the parish council on the walkabout. **ACTION:** Councillor Warren
- v. Councillors Grantham and Little expressed an interest in attending the Devon Highways Seminar in October and it was agreed the Clerk would register them. **ACTION:** Clerk

**b) For information**

Communications received since 14 July and forwarded to Councillors by email

12 MDDC press releases on various subjects

11 notices of Agendas for MDDC committees

11 communications from the Rural Network including the Funding bulletin

Devon County Council (Traffic Regulation & On-Street Parking Places) Amendment Order

The Town & Parish newsletter from MDDC for September

Involve Funding news

Hospice care Summer newsletter

2 Healthwatch Devon newsletters

Communications not referred to Councillors

70 plus emails offering various services, seminars or equipment

Communications were noted

Councillor Barry Warren  
Chair of Willand Parish Council

10 October 2019

## SEPTEMBER 2019 MONTHLY ACCOUNTS

PAYMENTS TO	INVOICE FOR	AMOUNT	BUDGET
Quarlfox (July)	Litter picking	17.50	salaries
Quarlfox (July)	Cemetery grass cutting	46.35	Cemetery
Quarlfox (July)	removal of rubbish from BMX track	84.00	Play area maint
Knee Deep in Design (July)	website support & email service	112.00	office
Edge IT systems (July)	Memorial inspections	272.40	Cemetery
Stoneman Engineering (Aug)	Cemetery gates	340.61	Cemetery
Countrywide (Aug)	Verge cutting	815.40	ground maint
Countrywide (Aug)	Orchard Way grass cutting	168.00	Play area maint
Countrywide (Aug)	Jubilee field grass cutting	295.68	Play area maint
Quarlfox (Aug)	Jubilee field work	896.95	Play area maint
Quarlfox (Aug)	cemetery grass cutting	46.35	cemetery
Quarlfox (Aug)	cemetery gates	139.98	cemetery
PKFlittlejohns (Aug)	Audit review	360.00	office/admin
Ken White signs (Aug)	Cemetery sign	150.00	cemetery
Fenland Leisure products (Aug)	replacement swing seats	170.40	play area equip
Barclaycard Aug & Sept	Printer ink & stamps	68.36	office/admin
	Stationery & Stamps	31.25	magazine
Quarlfox	cemetery grass cut	46.35	cemetery
Quarlfox	Dean Hill planter removal	77.00	village projects
Quarlfox	Jubilee play equipment	7.00	play area equip
Quarlfox	jubilee ground maint	101.01	Play area maint
Quarlfox	Clearing around subway	379.66	ground maint
Quarlfox	fit new swing seats	28.00	play area equip
Quarlfox	fit signs	118.20	Village projects
Quarlfox	fit cemetery sign	125.11	Cemetery
Countrywide	Jubilee Field	295.68	Play area maint
Countrywide	Orchard Way grass cutting	168.00	Play area maint
Countrywide	Verge cutting	815.40	ground maint
knee Deep in Design	website support & email service	12.00	office/admin
Ken Broom	play area ground maintenance	120.00	Play area maint
Devon Communities together	Membership & Training course	286.88	Reserves NP
Astra printing	Magazine	874.00	Magazine
SWW	Cemetery	10.87	Cemetery
<b>RECEIPTS IN JULY &amp; AUGUST</b>			
Magazine	Various advertiser renewals	641.50	magazine
Cemetery	memorial wording	84.00	cemetery
Willand Community			
Composting	Water contribution	4.16	allotments
DCC	contribution to project for play equip	1000.00	projects
Big Lottery Fund	contribution to project for play equip	10000.00	projects