



## WILLAND PARISH COUNCIL

### MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 14 FEBRUARY 2019 AT WILLAND VILLAGE HALL

**Present:** Councillor Grantham, Councillor Phare, Councillor Scott, Councillor Warren, Councillor Wilcox.

**In attendance:** Clerk K Taylor, MDDC Councillor Evans, MDDC Councillor Doe, DCC Councillor Radford, 2 members of the public.

**1. Apologies:** Councillor Glover, Councillor Manktelow, Councillor Tobin, MDDC Councillor Chesterton

**2. To receive any declarations of interest from Members on any of the agenda items.**  
None were received.

**3.** Councillor Warren opened the meeting at 19.00 and welcomed the members of the public. He explained that the meeting would be recorded. He reported that he had met with the Neighbourhood Highways Officer & DCC Councillor as PenCarrie have approached the Parish Council with the idea of sponsoring a bus shelter in South View Road. Councillor Warren had attended the first day of the Local Plan hearings. He referred members to the CPRE membership documents which were available for members to read.

**4.** There were no public questions but Councillor Warren took the opportunity to thank Mr Donald on behalf of the Parish Council for his efforts in getting the lights for the subway repaired.

**5.** The minutes of the Full Council meeting on Thursday 10 January 2019 had been circulated It was proposed by Councillor Wilcox, seconded by Councillor Grantham, and unanimously agreed that they be signed as a true and correct record.

#### **6. Progress Reports for information**

a) Councillors Grantham and Warren and the Clerk attended the meeting of the Local Boundary Commission on 30 January. It had been confirmed by the Commissioners that the review of Parish Boundaries would be better taking place after their review. Potential strategy for response was outlined.

b) Councillors Warren & Grantham gave a brief report on the meeting on 4 February 2019 in Cullompton for prospective Councillors standing for Election on 2 May 2019. Ward Councillors were invited to take their comments as feedback.

The Clerk had obtained the forms to apply to be both a District and Parish Councillor and could assist with some of the necessary information.

Councillor Scott proposed that the Parish Council produce a flyer to go into the magazine highlighting the need for Parish Councillors. Councillor Wilcox seconded the proposal and it was unanimously agreed. The proposed expenditure was approved. **ACTION:** Clerk

c) Councillor Warren gave a brief report on the success of the cake concert for those living with dementia on 31 January.

d) The Clerk confirmed that there was no further progress to report on the Orchard Way play area lease. It was noted that the play surface was being repaired.

#### **7. Reports**

a) It was noted that the Clerk had provided a link to the crime map for members to look at. Councillor Manktelow had indicated that he would not stand for re election due to work commitments and therefore would be unable to maintain the police liaison link. A replacement would be appointed after the elections.

b) MDDC Councillor Doe confirmed that she would be attending the blue plaque ceremony in March and that she would be standing for election in a different ward in May but she would continue to work for Lower Culm until that time.

Councillor Evans gave a brief report which included that he would be attending the local plan review on 20 February which was to look at Junction 27 development. He would be looking to convince the Inspector that the B8 and Residential should be excluded from any agreement. He had submitted a motion around section 106 & affordable housing which he hoped to be accepted and voted on before the end of the session.

The Jubilee field fence had been fixed and the access issues are being checked out. He reported on his actions to try to solve the issue of the dog bins and also to show a police presence in the village by at least having the cars drive through regularly. He was also hoping to attend the blue plaque event. Councillor Evans confirmed that the Ward Councillors cannot be politically active for a six-week period before the election so that from 20 March they would not be able to attend the meetings.

c) County Councillor Radford had prepared a report to be circulated to all Councillors. This mainly discussed both the current budget and the one for the new year. He confirmed that the Communities Together budget will end in March and another funding pot will be created most likely to be related to matched funding.

## 8. Finance

### a) Payment Authorisation

PAYMENTS TO	INVOICE FOR	AMOUNT	BUDGET
Blachere Illuminations	removal of Christmas lights	507.84	Village projects
Barclaycard	Ink & office supplies	64.48	Office
	Magazine stamps	13.92	magazine
XLN	Wifi rental	32.34	Village projects
T Scrace	Cleaning bus stops	80.00	Village projects
Stoneman Engineering	Swing repairs	210.00	Play equip repairs
Quarfox	Mallow Court repairs	6.37	Play equip repairs
Quarfox	Jubilee field removal of rubbish	15.93	Play area maint
Quarfox	Jubilee field repair to play equipment	99.57	Play equip repairs
Quarfox	Allotment hedges	667.33	Allotments
Willand Village Hall	rent for hall for concert	28.50	community event
Countrywide	Jubilee Field grass cutting	178.50	play area maint
<b>RECEIPTS IN January 2019</b>			
Mr Snow	Allotment rent	19.70	Allotments
AG Real & Son	Memorial extra wording	40.00	Cemetery
Co-op	Christmas lights contribution	250.00	Village projects
Willand Community Composting	Allotment water	3.95	Allotments
Richard Grant	New Memorial	202.00	Cemetery

Councillor Phare proposed that the payments be actioned, Councillor Wilcox seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

b) Income in January was noted

c) To decide on payment method to ICO of Data Protection fee. It was agreed to pay by direct debit.

9. To discuss the draft Dog fouling action plan & outline of suggested Community Volunteers group as circulated by email and decide on next steps. The initiative by volunteers in providing bags in dispensers at certain locations was noted with thanks. The question of the frequency of emptying the bins and dog bins around the village was raised by a member of the public. Councillor Evans undertook to take this back to the Street Scene management and make some

enquiries. The question of the missed blue bin collection on the Friday of the snow was also raised.

**ACTION:** Cllr Evans

It was decided to move further discussion to the Environment Agenda on 28 February.

**ACTION:** Clerk

## 10. Meeting dates

Thursday 14 February 2019 - Full Council and Planning Committee meetings

Thursday 28 February 2019 - Planning and Environment Committee meetings

Thursday 14 March 2019 - Full Council and Planning Committee meetings

Thursday 21 March 2019 - Annual Parish Meeting. It was agreed that refreshments would be served and that the Clerk would invite the Willand organisations to attend.

**ACTION:** Clerk

Thursday 21 March 2019 - Finance and Administration Committee meetings

Thursday 28 March 2019 - Planning and Environment Committee meetings

Thursday 11 April 2019 - Full Council and Planning Committee meetings

## 11. Councillors Roundtable to receive any further information from Councillors and to highlight future agenda items.

Councillor Wilcox informed the meeting that the Clerk had requested leave in July and October that would mean alternative arrangement would need to be made to cover meetings. Councillor Wilcox had attended the Village Hall meeting and it had been requested that the Willand sign that had been removed when the clock was removed be replaced. The Chair confirmed that this was in hand. Councillor Wilcox had also been asked to look at a new contract for the WiFi in the hall from September. The annex was due to be painted in the last week of February so it was possible the Parish Council meeting would need to move to another room.

Councillor Warren requested that an item be added to the Environment agenda regarding the bank in the Jubilee Field.

**ACTION:** Clerk

He also informed the Council that he had observed the Jubilee field had a good deal of moss and that something may need to be done about this as some areas were bare of grass. It was agreed that the Clerk would ask the contractor if he had any advice and it would be discussed on the next Environment agenda.

**ACTION:** Clerk

Councillor Warren informed the Council that SWW had sent in a water bill for the connection at the Gables from September 2016 to November 2018. He reported how he had dealt with it so far and it was agreed that he should continue to refute the Parish Council liability

**ACTION:** Cllr Warren

## 12. Communications

a) It was confirmed that Councillor Grantham will attend the unveiling of a blue plaque to commemorate the life and achievements of Margaret Partridge on Wednesday 6 March.

No Parish Councillors would attend the Geological Disposal of Nuclear Waste Event to be held on Thursday 28 February in Exeter

b) Communications received since 4 January and forwarded to Councillors by email:

Resident asking for clarification regarding the fence at the back of his property damaged by the tree branch in October, and MDDC response to this and confirmation they had repaired the fence.

Play equipment inspection reports for January 2019.

MDDC Town & Parish newsletter

DCC snow warden updates

8 MDDC notifications of meeting agendas

5 MDDC press releases covering a variety of topics

January newsletter from Hospice care

CPRE invitation to conference on SW Devon housing needs

Devon Countryside Access Forum invitation to apply to become a member

c) Communications not referred to Councillors

32 plus emails offering various services, seminars or equipment.

The communications were noted

Meeting closed 20:19

Councillor Barry Warren

Chair of Willand Parish Council

14 March 2019