



## WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor 40 Townlands,  
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### MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 13 OCTOBER 2016 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

**Present:** Councillor Grantham, Councillor Mander, Councillor Phare, Councillor Sellick, Councillor Tobin, Councillor Warren, Councillor Wilcox, MDDC Councillor Chesterton, MDDC Councillor Doe, MDDC Councillor Evans, DCC Councillor Radford, Clerk K Taylor

Co –option of any person wishing to stand as a Parish Councillor who has provided notice of this to the Clerk.

The Chair proposed that Nick Bartlett be co-opted on to the Parish Council, Councillor Wilcox seconded the proposal and it was unanimously agreed.

#### 1. Apologies PCSO Sims

#### 2. Chairman's announcements: Meeting recorded

#### 3. No members of the public were present to ask questions

4. The minutes of the meeting held on 08 September 2016 had been previously circulated. It was proposed by Councillor Wilcox, seconded by Councillor Phare and unanimously agreed that they be signed as a true and correct record.

#### 5. Progress Reports for information

a) Councillor Warren reported that the new play equipment had been fitted in the Jubilee Field and a number of complimentary comments received. He confirmed that the equipment is guaranteed and that following the installation and final payment the invoices have been submitted to MDDC to reclaim the agreed S106 contribution.

b) The Clerk confirmed that the Parish Council Solicitor had advised that the leases for play areas had been agreed and should be completed shortly.

c) The Chair reported that an interim reply had been received from the Trustees regarding the Lease for the Gables site as they were seeking advice from the Charity Commission and a solicitor. The Chair asked the District Councillors to contact MDDC legal department about the extension of the S106 agreement and Councillor Chesterton agreed to take this up. The Clerk would forward the emails already received to him.

**ACTION:** Clerk/Councillor Chesterton

#### 6. Reports

##### a) Devon and Cornwall Police

A report had been circulated and PCSO Sims had highlighted that there had been some thefts from motor vehicles left unsecured in Willand and surrounding villages. He had reminded that items of value including Sat Navs should not be left in unattended vehicles, and vehicles should always be locked. There had been an attempted burglary to a garage in Willand Old Village.

b) District Councillor Doe reported that a new number was available to telephone in the event of power cuts. This is 105 and it came into use in September. Consultation relating to Community Hospitals and the number of inpatient beds would be taking place in October, it appeared that Tiverton would remain as it is at the moment. MDDC had recently won the best customer engagement award, and there had been a walk round the Council owned areas of the village with Council Officers where concerns had been raised about the state of some of the areas. She is waiting for the report to come out in order to be able to give feedback.

ii. Councillor Evans reported on the increased odour issues and the steps he is taking to ensure there is meaningful dialogue between Two Sisters the EA, MDDC, DCC and the Parish Council. He noted that there had been a change of personnel, but there is an odour management plan that is being implemented. Councillor Evans also reported on the work of the Audit Committee, of which he is Chair and is focused on performance and money. The next meeting is 22 November and he invited Councillors to attend.

iii. Councillor Chesterton reported on the likely timescale for the Local Plan to go to the Inspector following the inclusion of Junction 27. The six week public consultation will start on 3 January 2017. He is involved in a new project which hopes to roll out fast broadband to the whole of Mid Devon early in 2017, and also a project using modern technology to bring water mills and leats in the County into use for creating electricity. Councillor Chesterton informed that he would be putting a motion to the Cabinet for support in writing to the Minister to request an alteration to the permitted development rules. Currently Parish Councils are not involved in consultation and he believed that this should be changed.

c) County Councillor Radford had provided a written report which had been circulated. He confirmed that the highways contract had been awarded and following this he will be able to establish the budget for grass cutting and also exactly what the DCC will be responsible for.

## 7. Finance

- a) Payment Authorisation for expenditure as circulated
- b) To note income in September

### OCTOBER 2016 ACCOUNTS

#### PAYMENTS

Previously agreed Sept F&A		
Astra Printing	Magazine	£885.00
SWW	Gables	£15.38
Playdale Playgrounds Ltd	Final invoice for Play Equipment Jubilee Field	£5,729.02
British Legion	Poppy wreath for Remembrance Day	£50.00
HMRC	Salaries	£554.56
Countrywide	Ground maintenance & weed spraying	£750.90
K Taylor	Office stamps & ink	£41.14
DALC	Membership half a year	£308.55
Village Hall	Hire of hall 2016	£382.03
MDDC	Waste Collection cemetery	£68.90
MDDC	Checking play equipment	£150.00
Vodafone	Clerk Telephone	£8.55

#### RECEIPTS IN SEPTEMBER

Magazine	Adverts	£386.00
Cemetery	Memorial	£184.00

Councillor Wilcox proposed that the monthly accounts be accepted, seconded Councillor Sellick and unanimously agreed.

c) The Chair asked the Council to note the clean audit report and complimented the Clerk and Chair of Finance & Administration Committee for their work on the report.

d) Two tenders had been received for cutting the allotment hedge. Following a brief discussion Councillor Wilcox proposed that the contract be awarded to Quarlfox. Councillor Phare seconded the proposal and it was agreed with one abstention. **ACTION:** Clerk

8. Following discussion it was agreed that the Clerk would respond to the consultation document on the Local Government Finance Settlement paper informing the Minister that

Willand Parish Council were not in support of the proposal that small Parish Councils should hold referendums to raise the precept. **ACTION:** Clerk

### 9. Meeting dates

Thursday 13 October 2016 Full Council and Planning Committee meetings  
 Thursday 27 October 2016 Planning and Environment Committee meetings  
 Thursday 10 November 2016 Full Council and Planning Committee meetings  
 Thursday 24 November 2016 Planning and Environment Committee meetings

### 10. Councillors Roundtable

Councillor Wilcox informed the Council that she would be attending the WHCC day and would be representing the Parish Council and would try to recruit new members. She also had some Christmas draw tickets which were being sold in support of WHCC.

Councillor Grantham reported that the skateboard ramp would be repaired during the coming week.

Councillor Tobin reported that the composting site has had deposits left in the allotments area when the site was closed. This constitutes fly tipping and if it continues may become the Parish Council's responsibility.

Councillor Warren reported that a WMN reporter had contacted him as he was writing a series of articles about villages which were not on the usual tourist route.

Councillor Warren informed that complaints about the TPO trees on the allotment site had been made and he proposed that the Parish Council commission a report in order to establish the state of the trees and what if anything needed to be done. Councillor Grantham seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

### 11. Communications

**a)** To consider request from Village Hall Committee to remove the clock  
 Following an in-depth discussion Councillor Tobin proposed that the Clerk write to the Village Hall Committee and ask if they would be in agreement with the clock being removed and a replacement clock fitted. Councillor Bartlett seconded the proposal and the motion was carried with 4 votes in favour, and one abstention. **ACTION:** Clerk  
 Councillors Tobin and Bartlett undertook to research possible replacement clocks.

**ACTION:** Councillors Tobin and Bartlett

**b)** Communications received since 2 September and forwarded to Councillors by email:

BT consultation on removal of phone boxes in Mid Devon – none in Willand

13 Communication Press Releases from MDDC

Fields in Trust opportunity to put forward a favourite green open space

DCC community survey and community insight results

TNMWD Citizens Advice newsletter

Parish Council websites indicating deadline for small authorities to apply for grants – not relevant in terms of a grant but as idea of possible new website design.

Newsletter from Blackdown Hills AONB

Smoke Free Alliance newsletter

MDDC Social media training opportunity 16 Nov 2016

Dates for Boundary Commission consultation

**c)** Communications not referred to Councillors

10 Emails from various organisations offering training or information

4 Charity Spotlight sent to WHCC Trustees

6 Play equipment brochures

Meeting closed 20:32

Councillor Barry Warren  
 Chair of Willand Parish Council