



WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor, 40 Townlands,
Willand, Cullompton, Devon, EX15 2RS. Tel: 07920014407
Email: willandclerk@willandmatters.org.uk

MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL HELD ON THURSDAY 14 APRIL 2016 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

Present: Councillor Grantham, Councillor Mander, Councillor Phare, Councillor Sellick, Councillor Warren, Councillor Wilcox, PCSO Sims (Part), MDDC Councillor Evans, MDDC Councillor Chesterton (Part), DCC Councillor Radford, Clerk K Taylor.

Co –option of any person wishing to stand as a Parish Councillor who has provided notice of this to the Clerk.

The Chair proposed that Kate Taylor and Bill Tobin be co-opted on to the Parish Council, Councillor Mander seconded the proposal and it was unanimously agreed. The Chair formally welcomed the new councillors.

1. Apologies: MDDC Councillor Doe,

2. Chairman's announcements: a) Meeting recorded

b) Minutes of the Community Sub Committee held on 7 April 2016 were brought forward for ratification. Councillor Mander proposed, Councillor Phare seconded, and it was unanimously agreed that they be signed as a true and correct record.

3. Public questions no members of the public were present

4. Minutes of the meeting held on Thursday 10 March 2016 had been circulated. It was proposed by Councillor Phare seconded Councillor Grantham, and unanimously agreed that they be signed as a true and correct record.

5. Matters arising from the minutes

All actions had been completed or are on this agenda

6. Reports

a) Devon and Cornwall Police – PCSO Sims gave a verbal report on the number and type of crimes in Willand and the local area throughout March. He reminded the meeting that it was important to be aware of distraction burglaries which had occurred during previous months, and to keep doors locked even when in your property. PCSO Sims would be in Willand with a stall outside the post office on Mondays to highlight the stickers available to repel cold callers. He would be meeting with DCC Highways and Casualty Reduction Officer in the area around Spearing Coaches in Silver Street following the after school accident in March.

b) District Councillor Evans

Councillor Evans welcomed the new Councillors and reminded the Clerk that it was necessary to provide their details to the Monitoring Officer. He gave a brief report on his activities during the month and informed the meeting that MDDC had formally announced that the DWPS would continue to share office space at Phoenix House. The Standards meeting had considered whether to set up a fourth PDG to concentrate on economy and this was now going to the Full Council for ratification. He reminded the meeting that the DCC

Minerals Plan had gone to the Inspector and the hearing would be 24th – 27th May. He would be attending every day. There was an item on the MDDC Full Council meeting on 27 April regarding Junction 27. The deadline for written questions from the public was noon on Monday 25th April. It was important that the Parish Council encourage members of the public to attend.

He had attended a pre application meeting with some developers who were proposing a substantial development in Willand. He had recommended that they approach the Parish Council for an initial discussion. He confirmed that there was a likely delay of at least 6 months on the Local Plan being submitted which would provide ample time for a number of developments to be presented in Mid Devon.

7.30 MDDC Cllr Chesterton joined the meeting

c) DCC Councillor Radford gave a brief update on the current issues at Devon County Council and reported that the latest planning application for the Anaerobic Digester would be on the DCC planning agenda for 27th April. He reminded the Parish Council that he had a new allocation for a locality budget for this year which has some extra money, but it would all need to be spent by the end of March 2017.

19:50 PCSO joined the meeting to give his report and left at 20:05

7. Willand Health & Community Centre

Councillors Wilcox, Mander and Grantham declared an interest as Trustees of the Charity. Kate Taylor as Parish Council's Proper Officer – Gave dispensation to continue to participate as the goals of the Parish Council are the same.

a) Lease of property from Parish Council – Cllr Warren reported that he had met with the solicitor and that as agreed at the Community Sub Committee meeting there will be an Extraordinary meeting of the Parish Council to discuss the lease on Friday 15 April. It was agreed that the Councillors at that meeting would make final decisions regarding the clauses and return to the Solicitor.

b) Ratification of decisions made at Community Sub Committee 7 April 2016
Councillor Warren proposed that item 7b) also be deferred to be dealt with at the meeting on 15 April, Councillor Grantham seconded the proposal and all were in agreement.

ACTION: Cllr Warren

c) Councillor Warren raised the issue regarding the request to change the five-year term in the S106 conditions. Following discussion MDDC Councillor Chesterton agreed to take this forward on behalf of the Parish Council.

ACTION: Clerk

8. Items brought forward from other Committee meetings

(i) Environment meeting 24 March 2016

a) Planters – It had been agreed where there had been volunteers to help maintain the planters they would be retained; a final request was being published in the forthcoming magazine which would be out at the beginning of May. Councillor Warren proposed that at the next Full Council meeting in May the instruction to the handyman to remove any unsupported planters would be given. Councillor Grantham seconded the proposal and it was unanimously agreed.

b) Weed spraying – The Parish Council were awaiting a second quotation. Councillor Warren proposed that the next Environment Committee consider the quotations and award the contract. Councillor Phare seconded the proposal and all were in favour. **ACTION:** Clerk

c) Grass cutting contract for the Jubilee field. The Parish Council had received 3 quotations for this work. Following discussion MDDC Councillor Chesterton agreed to try to get a clear date for the start of the lease. Councillor Warren proposed that Countrywide, the current contractor be awarded the contract on the understanding that they would only cut the part of the field that already belonged to the Parish before the date of the transfer was reached. The contract would be for 15 cuts during the year. Councillor Wilcox seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

(ii) Finance & Administration meeting 17 March 2016

a) Purchase of a new laptop for the Clerk. Councillor Wilcox proposed that the laptop be purchased. Councillor Sellick seconded the proposal, unanimously agreed.

ACTION: Cllr Wilcox.

b) Ongoing maintenance of the Parish Council part of the Willand Matters website. It was agreed that the Clerk would discuss the Parish Council section of the website with Mr Ursell.

9. Finance

a) Payment authorisation

FINAL MARCH 2016 ACCOUNTS		
PAYMENTS		
Cheque		
Ken Broom	Churchyard Grass cutting	£135.00
BACS		
Willand Pre School	Grant for second defibrillator	£340.00
SLCC Enterprises	Training Course	£118.80
A Oaten – Groundworks	Gables entrance	£3600.00
RECEIPTS IN MARCH		
Magazine	Magazine Advertising	£2142.50
Cemetery	Headstone	£184.00
APRIL 2016 ACCOUNTS		
PAYMENTS		
Cheque		
Blanchere Illuminations	Year 2 of Christmas Lights hire	£2,058.50
BACS		
K Taylor	Office	£18.00
Countrywide	Jubilee Field 2 invoices	£278.00
MDDC	Play area checks April – Sept	£150.00
DIRECT DEBITS		
Vodafone	Clerk Telephone	£8.36

b) Income/Expenditure. Councillor Phare proposed that the monthly accounts be accepted, seconded Councillor Wilcox and unanimously agreed.

c) Audited accounts and Annual Return

The Clerk informed the Parish Council that the accounts and audit form were ready to go to the internal auditor. The date for submission of the audit form to the external auditor was 17 June 2016.

10. Councillors Round Table update

Cllr Taylor raised the question of dogs on green areas around the village. Cllr Wilcox informed the meeting that she was expecting to get CCTV footage of dogs being allowed to foul in the Jubilee Field. Cllr Chesterton informed the meeting that if evidence of dog fouling could be provided then the Council would prosecute offenders. **ACTION:** Cllr Wilcox.

Cllr Sellick reported that the wall between the churchyard and the lane was starting to lean out. The Parish Council noted that it had followed procedure and informed MDDC that it would not take responsibility for the closed Churchyard in September but neither they nor the church authorities had heard back from MDDC. Councillor Chesterton asked the Clerk to forward information to him so that he could follow this up with MDDC. **ACTION:** Clerk

11. Meeting dates

Thursday 14 April Full Council & Planning Committee
 Thursday 28 April Planning Committee and Environment Committee
 Thursday 12 May AGM, Full Council & Planning Committee
 Thursday 26 May Planning Committee and Environment Committee

12. Communications received: since 4 March 2016 and forwarded to Councillors by email.

Robert Young re DCC Minerals Plan
 Jan Richards request to display poster about free money advice from Wiser£money
 Blackdown Hills AONB March newsletter
 Fenland Leisure products outdoor gym & fitness equipment
 Sarah Goode re the new affordable homes
 Rural Services network growing a rural community.
 Torridge, North, Mid & West Devon Citizens Advice March newsletter
 MDDC re self-build housing register
 BBC Children in Need re coffee morning in Tiverton 7 April
 Resident regarding overhanging branches on Orchard Way
 Resident regarding the clock cover
 Came & Company Parish Council Insurance Brokers spring newsletter
 Fresh-Air fitness re free fitness equipment for Parish
 Premier luxury loos regarding Tanyards Farm
 MDDC re adoption of North West Cullompton Masterplan
 Jupiter Play Brochure

Communications not forwarded to Councillors

ACM training offering Training x 2
 Function 28 offering a new website for the Parish Council x 3
 Public Sector Communications x 2
 Funding circle regarding possible loans x 2
 HAGS-SMP information about playground equipment

The meeting closed at 20:31

Councillor Barry Warren
 Chair of Willand Parish Council
 12 May 2016