



WILLAND PARISH COUNCIL

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MINUTES OF THE MEETING OF THE COMMUNITY SUB COMMITTEE HELD ON THURSDAY 05 NOVEMBER 2015 AT 19:00 IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

Present: Cllr Grantham, Cllr Mander, Cllr Phare, Cllr Ursell, Cllr Warren, Cllr Wilcox, Ken Wood. 2 Members of the Public

1. Apologies no apologies

2. Chairman's announcements: a) Meeting recorded.
b) The Chair proposed that item 11 be pulled forward to after item 6 in order that Brian Holmes and Pauline Balaam could take part in the discussion about the magazine.

4. Public Questions – no questions raised

5. Declarations of Interest

Cllr Grantham, Cllr Mander, Cllr Phare, Cllr Ursell, and Cllr Wilcox declared an interest as Trustees of the Charity Willand Health & Community Centre.

Kate Taylor as Parish Council's Proper Officer – Gave dispensation to continue as in this instance the goals of the Parish Council are the same.

6. Minutes of meeting held: Thursday 01 October 2015
Proposed by Cllr Phare, seconded by Cllr Grantham and unanimously agreed that they be signed as a true and correct record.

6a. Matters arising

- 7. Open day risk assessment had been completed
- 9. Christmas lights – letters had been sent to local businesses asking for support.

11. Magazine Future

The Chair thanked Brian & Pauline for attending the meeting, and recognised the contribution that they had made to the village over the last twenty years in running the magazine. They confirmed that they wished to hand over the magazine to other volunteers but were prepared to support a new team while this happened. It was agreed that there were four elements to the production, Editorial, Finance including dealing with advertisers, Distribution and Proof Reading. There was a full discussion about the magazine that included ideas for the future development and it was agreed that any change would need to be carefully managed. It was confirmed that the magazine is a Parish Council activity and that all the Councillors wished for it to continue to be so. Following discussion it was agreed that an appeal would be put out in the magazine, on the website and Facebook to ask for volunteers to run the magazine.

ACTION: Cllr Warren, Cllr Ursell, Cllr Wilcox

19:30 Brian Holmes & Pauline Balaam left the meeting.

7. WHCC Project Finances

a) Budget costs – it was noted that the only change to the spreadsheet from a Parish Council point of view was the additional cost of the skip for clearing the rubbish.

8. The Open Day for the Willand Health & Community Centre

The day had been a great success and the Charity had made about £1,800 on the day. A lot of the organisations in the village had come together to support it and the profile had been raised. Victoria Windows had donated a prize of a door which is being raffled at the moment.

9. General update of WHCC Project

a) Tendering process complete 3 tenders received and were extremely high. Now looking at other ways of doing the project. To be discussed further by Charity Trustees.

b) Cllr Warren suggested that it was time to discuss the commitment of the potential users of the building with them in order to confirm the requirements of the project. This was agreed. **ACTION:** Charity Trustees

c) The lease will be discussed by the Charity Trustees and Cllr Ursell informed that the lease provided by the Solicitor is most likely not the type of lease required.

d) Cllr Warren raised the question of transferring the lease to the charity before there is a clear idea of what is going to happen with the building. Cllr Phare reiterated that it is important that the Parish Council exercise due diligence to be sure that the Charity can deliver the planned work before it passed over the lease.

10. Christmas lights

a) Cllr Phare reported that all the logistics are in place for the lights to be on in time for the Christmas Carol Service. DCC had informed him that some of Parishes have removed time clocks and leave the lights on all the time as this is cheaper than repairing time clocks. He is looking into this as it might be more cost effective for the future. DCC had changed the application process for this year and it is now free.

b) £300 received into the bank account from RAYDA plastics. It was agreed that a letter of thanks would be sent, and they would be acknowledged on the website.

ACTION: Clerk/Cllr Ursell

PenCarrie had been written to regarding their promised donation. Victoria Windows had given support to WHCC so were unable to support this year, the Clerk had acknowledged the email and thanked them for all their support. Diggerland had provided a free ticket to be raffled, proceeds to the Christmas lights fund. It was agreed to pass this to the Village Hall for the Christmas Draw. Acknowledgement to go on the website, letter of thanks to be sent.

ACTION: Clerk/Cllr Ursell

Meeting closed 20:09

Cllr Ray Ursell
Chair of Community Sub Committee
Date: