



WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor, 40 Townlands,
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MINUTES OF THE MEETING OF THE COMMUNITY SUB COMMITTEE HELD ON THURSDAY 01 OCTOBER 2015 AT 19:00 IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

Present: Councillor Grantham, Councillor Mander, Councillor Phare, Councillor Ursell, Councillor Warren, Councillor Wilcox, Ken Wood, Clerk Kate Taylor

1. Apologies: There were no apologies

2. Chairman's announcements: Meeting recorded

3. Public Questions There were no members of the public present

4. Declarations of Interest / Code of Conduct

Cllr Grantham, Cllr Mander, Cllr Phare, Cllr Ursell, and Cllr Wilcox declared an interest as Trustees of the Charity Willand Health & Community Centre.

Kate Taylor as Parish Council's Proper Officer – Gave dispensation to continue as the goals of the Parish Council are the same.

5. Minutes of meeting held: Thursday 03 September 2015

Proposed by Cllr Phare, seconded by Cllr Wilcox and unanimously agreed that they be signed as a true and correct record.

5a. Matters arising

All action points had been completed or are on the agenda.

6. WHCC Project Finances

a) Budget costs

Following one amendment to remove the lease costs from the commitment tab it was proposed by Cllr Wilcox, seconded by Cllr Phare and unanimously agreed that these accounts be approved.

7. The Open Day for the Willand Health & Community Centre

The Chair expressed the Committee's thanks to Sally Taylor and Frances Wilcox for their hard work on developing the activities for the day.

Cllr Ursell gave an update on how the preparations for the day were going and there was a general discussion of plans. It was noted that for insurance purposes a risk assessment was required. **ACTION:** Cllr Ursell

8. General update of WHCC Project

- a) The tendering process was underway and the Architect had reported that the date for tender completion had been extended by one week. Cllr Ursell would circulate the tender information to all Councillors.
- b) Building Regulations had been agreed
- c) The solicitor had provided a draft lease which would be circulated to Trustees.

9. Christmas lights

Cllr Phare reminded the Council that it was the time of year to seek support from the local community for the Christmas lights. Everything else was in place.

ACTION: Clerk

19:35 meeting closed.

Cllr Ray Ursell
Chair of the Community Sub Committee