



## WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor, 40 Townlands,  
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### MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL ON THURSDAY 10 SEPTEMBER 2015 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

***PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.***

**Present:** Councillor Grantham, Councillor Mander, Councillor Phare, Councillor Ursell. Councillor Warren, Councillor Wilcox, MDD Cllr Chesterton, DCC Councillor Radford Adrian Cook MDDC Environmental Service Open Spaces & Bereavement Services, Nick Sanderson MDDC Housing and Property, 26 members of the public, Clerk K Taylor

**1. Apologies** MDD Councillor Doe, MDD Councillor Evans, PCSO Sims

**2. Chairman's announcements:** a) Meeting recorded

b) Play areas and Open Spaces

The Chair introduced Adrian Cook MDDC Environmental Services who outlined the position that MDDC were in regarding play areas. The budget is not available to maintain, upgrade or replace the number of play areas in Mid Devon. They are consulting over the possible closure of 27 play areas in the district of which 3 are in Willand. Chestnut Drive, Worcester Crescent and Mallow Court. An on line survey had resulted in 29 signatures for Worcester Crescent, 13 for Mallow Court, and 16 for Chestnut Drive. A public petition had been received for Chestnut Drive, but he was unaware of the one for Mallow Court but would track it down in order to refer to in the report to the Policy and Development Group on 22 September. The report to recommend actions would go to the PDG meeting on 24 Nov.

He outlined two options for the Parish Council, to contribute to play area maintenance or to take control of the play areas and take on responsibility for the maintenance. He reported that a 25 year lease had been suggested by the Council, but this could be extended and the possibility of purchase could also be considered. A trust could be set up to run the playgrounds. The Parish Council would need to make a decision and recommendation to Mid Devon before the 24 November.

**3. Public questions** 8 members of the public asked questions and contributed to the discussion about the importance of all the current Willand play areas and the desire to retain them all. The Council Officers confirmed that Mid Devon would not be able to provide any income to the Parish Council for maintenance of the play areas.

The Chair then thanked the Officers and members of the public for their attendance and said that the Parish Council would now consider the option of taking over the play areas to see if it was feasible, it might mean a slight rise in the precept for the future.

Mid Devon Officers and 25 members of the public now left the meeting at 20:00, County Cllr Radford confirmed that he had nothing to report and also left the meeting.

**4. Minutes of the meetings held: Thursday 9 July**

Proposed Cllr Ursell seconded Cllr Grantham, and unanimously agreed that they be signed as a true and correct record.

Minutes of Thursday 13 August 2015 Proposed Cllr Phare seconded Cllr Wilcox, and unanimously agreed that they be signed as a true and correct record.

**5. Matters arising from the minutes**

All actions had been completed or were on the current agenda

**6. Reports**

- a) Devon and Cornwall Police report had been circulated
- b) District Councillors

Cllr Chesterton reported that there would be a delay in submitting the Local Plan as the Environment Agency had expressed concerns about Junction 28 and the development, with regard to a potential flood risk he confirmed that this meant that it will not go before the Inspector in 2015. He updated the Parish Council on MDDC work to improve the information and support for Parishes from the Police and also his efforts to clarify the situation around traveller sites in Mid Devon. Cllr Chesterton left the meeting at 20:20.

**7. Adoption of updated/amended Financial Regulations**

The Finance and Administration Committee, having reviewed, amended and updated the Willand Parish Council Financial Regulations at the special meeting on 27 August 2015, recommend their adoption by Full Council.

Proposed Cllr Warren seconded Cllr Wilcox unanimously agreed.

**8. Adoption of Press Policy**

The Finance and Administration Committee, having reviewed a draft Press Policy at the special meeting on 27 August 2015, recommend its adoption by Full Council.

Proposed Cllr Warren seconded Cllr Grantham unanimously agreed.

**9. Adoption of Committee Terms of Reference**

The Finance and Administration Committee, having reviewed a draft Committee Terms of Reference at the special meeting on 27 August 2015, recommend its adoption by Full Council.

Proposed Cllr Warren seconded Cllr Phare unanimously agreed.

**10. MDDC 12 Gambling Act**

Consultation on third review of Statement of Principles consultation responses to be in by 13 Sept. Papers circulated 03/09/15

Consensus was that there were no observations at the moment.

**11. Round table update**

Equipment PAT test - Cllr Wilcox

It was agreed that the electrical equipment used by the Clerk required PAT testing and Tina Martin offered to find out if one of her contacts could do this.

**12. Finance**

- a) Cheque signing
- b) Income this month

**PAYMENTS DUE**

Quarlfox Services	Work on park benches	£410.33
Quarlfox Services	Grass cutting in front of Gables	£20.29
Information Flow	Back up drives	£112.80

Grant Thornton	Audit fees	£360.00
Countrywide	Grass cutting Jubilee Field	£139.00
Brian Bussell	Cemetery Grass cutting & Beech hedge	£645.00
Astra Printing Group	Magazine	£874.97
Ken Broom	Grass cutting Churchyard	£135.00
Kate Taylor	Office, stamps, office equipment	£29.21
Youth Club	CCTV	£200.00

**DIRECT DEBITS**

Vodafone	Clerk Telephone	£ 14.44
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**RECEIPTS IN AUGUST**

DCC Locality Budget	Weed spraying	£500.00
Cemetery	Internments Pengelly	£318.00
Magazine	Magazine	£130.00

Cllr Warren proposed that the Monthly accounts be accepted, seconded Cllr Wilcox and unanimously agreed.

c) Audit report circulated to Cllrs on 17 August 2015

It was noted that the audit had been successful, the Chair of Council thanked Cllr Ursell for his work on this.

d) Amendment to March Account & minutes of the meeting of 12 March 2015 £250 from Composting Group to Willand Health & Community Centre was reported as being received into the Parish Account. It had been paid straight into the Charity account it did not go through the Parish Account as was reported in the minutes of that meeting. Proposed Cllr Warren, seconded Cllr Wilcox that 12 March minutes be amended to reflect this. Unanimously agreed. **ACTION:** Clerk

**13. Willand Health and Community Centre**

Agreed that this can be deleted from the agenda in future as it is dealt with at the Community Sub Committee **ACTION:** Clerk

**14. Meeting dates**

Thursday 10 Sept Full Council & Planning Committee  
 Thursday 17 Sept Finance & Administration  
 Thursday 24 Sept Planning Committee & Environment Committee  
 Thursday 01 October Community Sub Committee  
 Thursday 08 October Full Council & Planning Committee

**15. Communications received:** since 9 July 2015

Forwarded to Parish Councillors

Email from Ordnance Survey re speaking opportunity at PSMA Regional Event

Email from Giving a bit re online shopping donations to a good cause

Email from Cllr Bob Evans containing information about the development at Junction 27

Email with attachment of Senior Siren Magazine forwarded to Councillors

Letter from Stackhouse Poland LTD informing that they have joined forces with the Insurance Broker used by the Parish Council – Came & Co

Letter from Lloyds Bank indicating that it is now possible to manage business credit and charge card accounts on line

Question regarding the audit figures referred to Cllr Ursell and dealt with by the Clerk

Email with attached Briefing note on decisions made re hospitals in Eastern Devon  
Email from Hemyock parish asking about Willand's road warden/lengthsman scheme  
Clerk responded  
MDDC decision to approve the Tiverton and Halberton parishes as an area for a  
Neighbourhood Plan  
Email from DCC Waste Management Recycle Devon team regarding leaflets &  
stickers to reduce junk mail circulated to Cllrs 25/08/15.  
Letter from MDDC regarding grass cutting on the agenda and dealt with by  
Environment Committee 27/08/15  
Email from DCC regarding the Devon Minerals Plan. Deadline for response Monday  
16 November. On October Full Council agenda.  
Letter from resident regarding brick garden causing difficulties on Willand Old Village  
25/08/15 dealt with at Environment Committee and by the Chair of Council.  
Email from resident regarding motorist sounding horns on B3181 when passing  
Diggerland entrance. Clerk responded.

Meeting closed 8:35

Barry Warren  
Chair of Willand Parish Council