



WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor, 40 Townlands,
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MINUTES OF THE SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD ON THURSDAY 27 AUGUST 2015 AT 19:00 IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

Present: Cllr Grantham, Cllr Mander, Cllr Phare, Cllr Ursell, Cllr Warren, Cllr Wilcox,
Clerk K Taylor.

1. Apologies. There were no apologies

2. Chairman's announcements - Meeting recorded

3. Draft Financial Regulations

A document had been circulated by the Clerk and Council Chairman and following a full discussion it was proposed by Councillor Warren that subject to the agreed amendments the document be referred to the Full Council meeting on 10 September to be formally adopted. Seconded Councillor Ursell and unanimously agreed.

4. Draft Press & Media Policy

Following discussion Councillor Warren proposed that the document be referred to the Full Council meeting on 10 September to be formally adopted. Seconded Councillor Wilcox and unanimously agreed.

5. Draft Terms of Reference for Committees

Following discussion Councillor Ursell proposed that the document be referred to the Full Council meeting on 10 September to be formally adopted. Seconded Councillor Phare and unanimously agreed.

Meeting closed 19.25

Councillor Frances Wilcox
Chair of Finance and Administration Committee