



## WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor, 40 Townlands,  
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### MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL ON THURSDAY 11 JUNE 2015 AT 19:00 IN WILLAND VILLAGE HALL.

**Present** Cllrs Grantham, Mander, Phare, Ursell, Warren, Wilcox, MDDC Cllrs  
Chesterton, Evans, DCC Cllr Radford, one member of the public, Parish Clerk  
K Taylor

#### 1. **Apologies** Cllr Doe, PCSO Simms

#### 2. **Chairman's announcements:** Meeting recorded

**Willand United Charities rep** – The Chairman reported that Cllr Ursell did not want to take this on for the forthcoming year. Cllr Wilcox proposed Cllr Mander, Cllr Mander accepted the nomination, Cllr Phare seconded unanimously agreed.

**ACTION:** Clerk

#### 3. **Public questions** (*Questions limited to items on the agenda*)

The member of the public asked a question in relation to The Gables project seeking information as to potential costs and level of public support. Chairman advised that the question would be addressed under the relevant agenda item later in the meeting.

#### 4. **Minutes of the meeting held:** Thursday 14 May 2015

Proposed Cllr Grantham, seconded Cllr Wilcox unanimously agreed that they be signed as a true and correct record

#### 5. **Matters arising**

6ai) The Clerk had confirmed the Parish Council's interest in attending a meeting. Proposed date of 6 July 19.30 for one member of Council to go Cllr Mander agreed to go Cllr Phare also able to attend that date if needed **ACTION:** Clerk

7. The Clerk had forwarded the Parish Council's thanks to Alex Wilcox

#### 6. **Reports**

a) Devon and Cornwall Police report had been circulated.

Report was noted

b) District Councillors Chesterton and Evans

Cllr Chesterton reported that MDDC had held formal AGM and elected John Daw as Chair and Glanmor Hughes as Vice Chair of Council. Clive Eginton still Leader of Council one change in cabinet. Planning enforcement issues on the planning agenda following the meeting.

DCC have reduced funding on verge cutting only contracting MDDC to cut verges near road where visibility could be affected. MDDC going to cut as normal for year, but from next year will need to be organised by Parish unless they are content to leave it to the reduced service proposed by DCC

Cllr Evans reported that he would be on Audit Committee, and two PDGs the Decent Affordable Homes and Managing the Environment. The new recycling scheme is being introduced in Mid Devon. Under the scheme food waste will be collected every week, continue with collection of black sack for landfill and recycled items on a

fortnightly basis with more mixed plastics collected along with cardboard on the black box collection. Garden waste would use existing brown bins and would be charged. Proposed cost for large bin £47 a year, smaller bin £35 a year. It will also be possible to buy sacks £13 roll of ten for garden waste. These charges yet to be agreed by Mid Devon Council.

Cllr Evans also informed the Parish Council of Devon Communities Together which provide grants for community projects.

c) DCC Cllr Radford

DCC Cllr Radford confirmed that the Willand sign would be repaired and the concerns raised by a resident about the footpaths were in hand.

Cllr Grantham raised the question of spraying noxious weeds as he had identified some poisonous weed within the village. It was agreed he would send information to customer services at DCC. **ACTION:** Cllr Grantham

### 7. Neighbourhood Plan area for Tiverton and Halberton Parishes

Letter received 16 May & circulated to Cllrs. Deadline for comments 26 June 2015. Following discussion Cllr Mander proposed that the Clerk respond indicating that should there be any planned development in the Willand settlement area then Willand Parish Council would like to be consulted. Also that the matter of the parish boundaries should be raised. Cllr Wilcox seconded, unanimously agreed.

**ACTION:** Clerk

### 8. Electoral Review for DCC Boundaries.

It was noted that Willand Parish Council had considered the document. Proposed by Cllr Ursell seconded by Cllr Mander that a response was not needed. Unanimously agreed.

### 9. Round table update

Cllr Wilcox reported that the CCTV hard drives had been replaced.

Cllr Grantham reported that following the installation of the new bench in the cemetery the other had been repaired so both were fully operational.

Cllr Warren reported on the play areas e-petition started by a local resident and encouraged people to support this as it would finish on 18 June. A link would be shared to enable people to access the petition.

Parking at Somerlea is a real issue. Cllr Chesterton is going to take forward a proposal to create echelon parking. Cllr Chesterton confirmed could not use 106 money but might be other areas where money could be found.

### 10. Finance

a) Approval of 2014/15 Accounts

Proposed Cllr Mander Seconded Cllr Ursell that the Accounts for 2014/15 be approved. Unanimously agreed

b) Proposed Cllr Mander Seconded Cllr Ursell that the annual Governance statement be approved. Unanimously agreed

c) Monthly Accounts

#### PAYMENTS

MDDC (04/06)	Trade Refuse Cemetery	£130.00
Brokers  Network Ltd (29/05)	Came&Company Annual Insurance(3yr LTA)	£615.37
M Phillips (04/06)	Local Audit	£ 60.00
K Taylor	Office	£ 18.00

K Taylor	Stationery & Stamps	£53.48
Dunn & Baker	Land transfer outstanding cost	£20.00
F Wilcox	CCTV Hard Drives	£110.50
Glasdon	Cemetery replacement bench	£471.32
EDP Environmental	Willand Community Centre	£1,260.00
Brian Bussell	Cemetery grass cutting, grave levelling, etc	£695.00
Countrywide	Jubilee Field ground maintenance	£139.00
Astra printing	Magazine	£885.00
Gir architects	Gables	£4,341.42
BJDIXONWALSH	VAT advice for Willand Health & Community	£600.00
Ken Broom	Churchyard grass cutting	£270.00
Brian Vincent	Weed spraying	£500.00
<b>Direct Debits</b>		
Vodafone	Clerks telephone	£14.84
<b>RECEIPTS</b>		
	Donation for tools	£10.00
	Magazine	£234.00

Cllr Grantham proposed that the Monthly accounts be accepted with proviso that one cheque be deferred until Cllr Ursell had received a satisfactory response to his query. Seconded Cllr Phare and unanimously agreed.

d) Internet banking

Cllr Ursell reported on the progress in setting up internet banking and the next steps were agreed. The Financial Regulations would be reviewed at the Finance and Administration meeting and be referred back to Council for ratification.

### 11. Co-option of new Councillors

It was agreed that efforts needed to be made to attract new Cllrs and it was suggested that a press release should be prepared. The Clerk to contact Cullompton Town Council regarding their recent recruitment drive.

**ACTION:** Clerk

### 12. Change of meeting pattern.

A proposal had been put forward by Cllr Wilcox that there should be two Parish Council meetings a month with no separate sub committees except for a Finance and Administration meeting each quarter. A paper had been circulated with the agenda outlining the details. This was seconded by Cllr Mander.

An amendment was proposed by Cllr Ursell that the system remain the same as now, seconded Cllr Grantham. Chairman called for a vote on the amendment – 3 For 2 Against 1 Abstention. The amendment was carried.

### 13. Willand Health and Community Centre

The draft minutes of the meeting on 4 June had been circulated.

Councillor Ursell then answered the public question as to potential costs and explained the figures provided by the Quantity Surveyor and that final figures would not be known until quotes were received. He was unable to predict local support for fundraising but outlined the options. He confirmed that there was a four year period that the Council had to deliver community services from the site, but he was unable to say how long it would take. He confirmed that a small amount of the precept had been put aside each year to go towards the centre to fund local services but the

Parish would not be financing the whole project through the precept. It would be funded through fundraising. In response to a supplementary question concerning local interest he outlined responses to various consultations and presentations.

#### **14. Meeting dates**

18 June Finance and Administration  
 25 June Planning and Environment  
 02 July Community Sub Committee  
 09 July Full Council and Planning

It was agreed that the date of the meeting of the Community Sub Committee would be changed. Now confirmed as 16 July 2015.

#### **15. Training Courses on offer**

a) Social Media Training 1400 hours 22/6/2015 at Cullompton. Cllr Warren and Cllr Grantham to attend, but there are more spaces if others are able to attend.  
 b) Data Protection Training 1900 hours 09/07/2015 at Cullompton this is a Full Council meeting date so no attendance from Willand

#### **16. Communications received since 6 May 2105**

Complete Weed Control (Somerset & Devon) offering services

Clerk & Councils Direct Magazine

Copy of email from resident to DCC regarding a section of the Public Footpath running outside of the development of houses on the B3181 in Willand forwarded to Cllrs 07/05

Email regarding DALC membership and courses

Email containing a Parish Council Questionnaire for the Evaluation of the Rural Housing Enabler Programme deadline 30 June forwarded to Cllrs 8/05 on planning agenda for 11 June.

Email from Dunn & Baker asking for confirmation of Heads of Terms for Gables lease to be passed to Charity

Email from Aon Affinity UK offering an insurance quotation

Request for feedback on how the police dealt with a reported crime & if it was satisfactory

The Local Government Boundary Commission for England review of Devon draft recommendations responses due by 6 July 2015 forwarded to Cllrs 12/05

3 X emailed notifications of Temporary Traffic restrictions on local roads forwarded to Cllrs by email

DCC Community News Roundup May forwarded to Cllrs 26/05

Email from resident to MDDC Cllr Chesterton regarding off road parking in Somerlea & surrounding areas forwarded to Cllrs 26/05

Approval from Lloyds Bank for Clerk to access internet banking

Email from Boud Digital offering discount on a Local Council App they are producing forwarded to Cllrs 03/06

Meeting closed 20:23

Cllr Barry Warren  
 Chair of Willand Parish Council  
 09 July 2015