



WILLAND PARISH COUNCIL

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MINUTES OF THE MEETING OF THE COMMUNITY SUB COMMITTEE ON THURSDAY 4 JUNE 2015 AT 19:00 IN WILLAND VILLAGE HALL

Meeting opened 19:04

Present: Cllrs Grantham, Cllr Mander, Cllr Ursell, Cllr Warren, Cllr Wilcox, Clerk K Taylor, 1 member of the public.

1. Apologies Cllr Phare

2. Election of Chair of the Community Sub Committee Cllr Wilcox proposed Cllr Ursell, Cllr Ursell agreed to stand, seconded Cllr Mander, unanimously elected.

Election of Vice Chair of Community Sub Committee Cllr Warren proposed Cllr Wilcox, Cllr Wilcox agreed to stand, seconded Cllr Grantham, unanimously elected.

3. Chairman's announcements: Meeting recorded

4. Public Questions none

5. Declarations of Interest / Code of Conduct

Cllrs Grantham, Mander, Ursell and Wilcox declared an interest as Trustees of the Charity Willand Health & Community Centre.
Cllr Warren declared a Code of Conduct.

Kate Taylor as Parish Council's Proper Officer – Gave dispensation to continue as goals of the Parish Council are the same.

6. Minutes of meeting held: Thursday 7 May 2015 proposed Cllr Warren, seconded Cllr Mander, and unanimously agreed that they be signed as a true and correct record.

The Chair brought forward a discussion on the overall Gables project and whether the Parish Council should continue to push forward the development of a Willand Health and Community Centre. Following a full discussion considering the possible costs and complications as outlined by the architect and possible ways forward, the following two proposals were made.

a) Cllr Warren proposed that for the time being the project should be continued.
Seconded Cllr Wilcox, unanimously agreed.

AGREED

b) Cllr Grantham proposed that the Parish Council continue with the project for refurbishment Cllr Wilcox seconded, unanimously agreed.

AGREED

It was agreed that more work needed to be done on the project development and that it would be useful to break it down into smaller phases. Cllr Warren to discuss with Architect and QS in the future.

c) It was further proposed by Cllr Wilcox seconded by Cllr Mander and unanimously agreed that Cllr Ursell and Cllr Warren would discuss with the pharmacy whether they are able to accommodate the possible extended timeline.

ACTION: Cllrs Ursell/Warren

6a. Matters arising

6.3a)i) Drainage issues relating to the Gables development

Cllr Warren reported that a discussion had been held with the architect and it had been agreed to accept their professional opinion with regard to the drainage and go forward with the neighbours' drainage.

Cllr Wilcox proposed that the drainage work in the neighbours' garden be organised seconded Cllr Warren, Cllrs Ursell & Mander in favour Cllr Grantham against. Motion carried. Cllr Grantham agreed to ask the handyman if he would be able to do the drainage work within the timeframe.

ACTION: Cllr Grantham

6.3a) iii) Separation of Charity & Parish Council. Nothing further for the Parish Council at this moment.

6.7) Purchase of one copy of A1 Drawings had been completed

6.8) Solicitor had been appointed by the Charity

6.8ii) Building Costs spreadsheet on going

7. Tools – update on disposal plans. This is on hold at the moment

8. Architect had been appointed as CDM

10c) Insurance had been agreed at Full Council

10d) Tenders - Preferred contractor list had been provided to Architects

7. Finances

a) Budget costs – The Gables account within the Parish Council accounts is being created.

8. Taking on the Project

a) Rubbish clearance – Cllr Warren reported on his actions so far in investigating a skip it was agreed that this needed to be progressed. Cllr Warren agreed to pursue this and arrange for a large skip to be delivered.

ACTION: Cllr Warren

The Architect had said that if the Parish Council could arrange for the building to be stripped of the internal fixtures and fittings then this would be a considerable saving.

b) Cllr Grantham offered to remove some of fixtures & fittings which would include sinks, pipes and radiators without charge to the Parish Council. Proposed Cllr Mander, seconded Cllr Ursell that this offer be accepted on condition the Clerk contacted MDDC Officer to check that this is permissible. Unanimously agreed.

ACTION: Clerk

Meeting closed 8.25

Cllr Ray Ursell
Chair of Community Sub Committee