



## WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,  
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### THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD ON THURSDAY 18<sup>TH</sup> DECEMBER 2014 AT 19:00 IN WILLAND VILLAGE HALL

*PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.*

#### MINUTES

**Present:** Cllrs Wilcox, Ursell, Warren, Phare, Mander, Grantham, Clerk Tracy Leaman

**1. Apologies:** None

**2. Chairman's announcements:** Cllr Wilcox thanked all who attended the MDDC Full Council meeting, the Local Plan was accepted.

**3. Minutes of the meeting held:** Thursday 18<sup>th</sup> September 2014, Proposed Cllr Phare, Seconded Cllr Ursell, unanimously agreed that they be signed as a true and correct record.

**4. Matters arising**

Handyman – One year contract awarded.

**5. 2015/16 Precept**

Cllr Ursell updated Cllrs about the Government grant to the precept which will not be received this year, it will have to be absorbed by the parish. Future S106 contributions will reduce following changes in planning obligations. Reserved funding will have to be built again up following expenditure on the churchyard wall. MDDC and DCC assets should be listed to ensure that the Parish Council does not pay for the upkeep of others responsibilities.

Allotment fees – From October 2015 full allotment plot £25.00, ½ allotment plot £17.50 including subs and water. Proposed Cllr Phare, Seconded Cllr Ursell unanimously agreed. **Action Clerk**

Cemetery fees – Burial fees increased by £50.00 to cover levelling + 10% general increase from 1<sup>st</sup> April 2015, Proposed Mander, Seconded Grantham, unanimously agreed. Small cremation plots to be discussed at the next Environment committee meeting. **Action Clerk**

Grass cutting/hedge cutting quotes – Acceptance of quotes Proposed Cllr Mander, Seconded Cllr Ursell, agreed, Cllrs Warren and Phare abstained.

S106 fund balance - £6,398

- 6. Ratification of Gables finances:** Proposed Cllr Wilcox, Seconded Cllr Phare, unanimously agreed.
- 7. Emergency plan** – Clerk to update and send to official bodies.
- 8. Storage of deeds/paperwork** – The old paperwork was dealt with, some was kept for its historic value and will be offered to the village history group. Cemetery paperwork was given to the Clerk and paperwork no longer required will be disposed of.

**Meeting closed: 21:58**

**Cllr Frances Wilcox**

**Chair Willand Finance and Administration Committee**