



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE COMMUNITY SUB COMMITTEE HELD ON THURSDAY 6th NOVEMBER 2014 AT 19:09 MEETING IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllrs Wilcox, Ursell, Warren, Grantham, Mander

1. **Apologies:** Cllr Phare, Parish Clerk Tracy Leaman
2. **Chairman's announcements:** Meeting recorded. Cllr Wilcox advised fellow Councillors that she recently attended the meeting on Transforming Community Services and had brought information and feedback forms for those who would like more information.
3. **Minutes of meeting held:** Thursday 2nd October 2014, Proposed with amendment to 4(e) to read: 'Signed and dated copies of the final S106 agreement and transfer documents are required'. Cllr Warren proposed, Seconded Cllr Ursell, unanimously agreed that they be signed as a true and correct record.
4. **Planning application:** Anna has now left the architects and we have been appointed a new architect Jon who hadn't appeared to have received the original brief regarding the planning application. Cllrs Warren/Ursell are in regular contact with him. Doctors' surgery in proposed extension will be widened but shortened. This will meet the surgery requirements better and meet one of the observations of the planning officer. If the revised plans are not ready in time then we will submit the current plans to meet the planning application dead line.
5. **Proposed tenants:** Members were briefed as to the ongoing discussions with the Doctors and Pharmacy.
6. **Finances – update Cllr Ursell**
Building costs - Cllr Warren felt we need to raise £60 – 70,000 to complete the first phase. Our current funds will only cover professional fees. Cllr Warren had made enquiries of DCC to obtain costings for the removal of the hedge and the formation of the entrance and footpath. Potential contractors were identified but as we were a Parish Council procurement through DCC could be the most viable

option. It was suggested that the vegetation on the hedge should be removed by ourselves as the most cost effective option. If we decided to temporarily cover the hard standing/parking areas with road surface planed material then these could be supplied by DCC at no cost but we would need to arrange collection and transport. The hedge would benefit from being cut back to 2m height ASAP. – Already on Environment meeting agenda and had been discussed by Cllr Ursell with developer of main site.

Funding – Awaiting information from Paul Tucker, MDDC. **Action Cllr Ursell.**
Cllr Warren proposed we need to start to identify who to approach and prepare draft grant applications so they are in place as soon as we are ready. **Agreed**

Rent – Cllr Ursell had received some information from one Estate agency but need some clarification on some of the information. A second opinion was also being sought. **Action Cllr Ursell**

Rates – No Progress as rent detail needed first. **Action Cllr Ursell.**

Council tax – Bill has been withdrawn, address has been removed. Clerk has email confirming this. **Item to be discharged from agenda.**

VAT – Cllr Ursell briefed members on latest information. He is now checking with Inland Revenue if property can be classed as a new build as it has been empty for more than 10 years. **Action Cllr Ursell**

7. Documents – Signed S106 agreement and signed deed of covenant now received so item to be **removed from agenda.**

8. Charity Application

Cllrs Ursell/Warren has submitted CIO with supporting documents. Charity Commission website states could be up to 30 days for a response.

Cllr Ursell has registered two web sites www.willandhcc.org.uk and www.willandhealthandcommunitycentre.org.uk

Community awareness and participation – Cllr Warren proposed we now identify groups to talk too. Make contact with DCC and commissioning groups (ask Ray Radford who contact would be). Those present agreed to consultation. **Action Cllr Warren** to draw up draft plan of action.

Meeting closed: 20:40

Cllr Frances Wilcox

Chair Willand Community Sub Committee