



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD ON THURSDAY 18TH SEPTEMBER 2014 AT 19:00 IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllrs Wilcox, Ursell Phare, Warren, Grantham, Parish Clerk Tracy Leaman

1. Apologies: Cllr Mander

2. Chairman's announcements: Meeting recorded

3. Minutes of the meeting held: Finance and Administration committee, Thursday 19th June 2014 Proposed Cllr Warren, Seconded Cllr Phare, unanimously agreed that they be signed as a true and correct record.

4. Matters arising:

Storage of paperwork deeds – The old paperwork was dealt with, some was kept for its historic value and will be offered to the village history group. Cemetery paperwork was given to the Clerk and paperwork no longer required will be disposed of.

Proposed acquisition of extension to Jubilee Parish Field – Cllr Warren forwarded meeting notes with MDDC representatives to all Cllrs prior to the meeting.

Passed to Environment committee. **Action - Environment committee**

Future grass cutting – Insufficient committee members and administration fees would not make it beneficial to the parish. Cllr Warren Proposed, Cllr Phare Seconded, unanimously agreed to remove from the agenda.

5. Financial review

S106 balance - £6398.00 – Possible expenditure to be discussed at the next environment meeting. **Action - Environment committee**

Parish Council Handyman – It was agreed to advertise for/seek a self-employed person to carry out small jobs around the village, small areas of grass cutting, repairs etc. for an hourly rate plus materials. They would need their own insurance and transport. Posters will be put on the notice boards and advertisers in the magazine contacted. Hourly rate quotes will be sought. Moved to Environment committee. **Action – Environment committee**

Meeting closed: 19:20

Cllr Frances Wilcox

Chair Willand Finance and Administration Committee