



## WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,  
Sampford Peverell, Tiverton, Devon, EX16 7BJ 01884 822914  
Email: willandclerk@willandmatters.org.uk

### THE MINUTES OF THE ENVIRONMENT COMMITTEE HELD ON THURSDAY 28<sup>TH</sup> AUGUST 2014 FOLLOWING THE PLANNING MEETING IN WILLAND VILLAGE HALL

*PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.*

#### MINUTES

**Present:** Councillors Phare, Ursell, Warren, Mander, Wilcox Grantham & Volunteer Brian Holmes,

1. **Apologies:** Councillor Firkins & Parish Clerk Tracy Leaman
2. **Chairman's announcements:** Meeting recorded.
3. **Minutes of the meeting held:** Environment Committee, Thursday 24<sup>th</sup> July 2014,  
Proposed Councillor Mander, Seconded Councillor Ursell that they be signed as a true and correct record, unanimously agreed.
4. **Matters arising**
  - (a) Willand sign repairs – Councillor Mander advised that he had heard nothing from Councillor Firkins and so he did not think that the work had been done.
  - (b) Jubilee Parish field gates – In the absence of Councillor Firkins item not progressed although noted that no work had been done on gate at Village Hall end.

Councillor Phare instigated a discussion that sought to resolve a number of these 'little jobs' around the village. With reduced numbers of councillors and considering age and commitments he felt we should make arrangements to find a local person who could act as a 'village handyman' to be paid an agreed rate as and when needed. After discussion - Proposed Councillor Phare, Seconded Councillor Warren that the matter be referred to Finance and Admin Committee for discussion and decision. **VOTE: Unanimous. Action – Councillor Phare & Clerk.**

- (c) Proposed takeover of All Jubilee Parish Field. Councillor Phare advised that MDDC Officers were now seeking a meeting. Councillor Warren advised that this was as the result of the intervention of District Councillor Chesterton and they were now thinking of 'loaning' the field to the Parish in the short term. Members were reminded that the original proposal was to achieve long term stability and so

the suggestion may not be acceptable. Councillor Phare suggested that he and Councillor Warren attend a meeting with MDDC Officers and all members signified agreement. **Action – Councillors Phare & Warren. Clerk to arrange agreed date.**

- 5. Diocese letter** – Cllr Ursell produced a final letter to the Diocese/Church with regard to whether or not the Parish were legally responsible for the maintenance of the churchyard. Various alternative actions and implications were again considered. Proposed Councillor Ursell, Seconded Councillor Grantham that the final draft is sent. VOTE: Unanimous. **Action: Cllr Ursell & Clerk.**

## **6. Cemetery**

- (a) Marker pegs – Work in progress. **Action: Cllrs Phare & Ursell.**
- (b) New Hedge – A quotation had been received. Proposed by Councillor Warren, Seconded by Councillor Wilcox that the quotation be accepted and work ordered. VOTE: Unanimous. **Action: Clerk.**
- (c) Purchase of Padlock – to be actioned. **Action: Cllr Ursell.**
- (d) Use of reserved land – Chairman was unsure as to current position in absence of Clerk. He would follow up. **Action: Cllr Phare & Clerk.**
- (e) Revision of Rules – Cllr Phare advised of progress to date. **Action: Cllrs Phare, Wilcox & Clerk.**

## **7. Allotments**

- (a) Issue discussed and it was noted that the hedge against B3181/Silver Street needed cutting on the road side. It was also felt that the outside of the hedge against Jaycroft could be done at the same time but should not be topped. Inside hedges could be done later in the year when allotment holders would not be so active on site. Proposed Councillor Phare, Seconded Councillor Warren that Clerk seeks quotations in line with ‘Specification No. 9’. VOTE: Unanimous. **Action: Clerk.**
- (b) Plots 9 & 13. Tenant of Plot 9 had written to Clerk but examination of Plot did not support information. Proposed Councillor Warren, Seconded Councillor Mander that the Clerk serves notice and after the required timescale re-lets the plots. VOTE: Unanimous. **Action Clerk.**

- 8. Christmas Lights** – Councillor Phare reminded members that we still had one year left with the current contractor. He proposed meeting with the contractor to try and ensure avoidance of some of the problems we experienced last year. There was also the need to contact DCC as to the state of some of our time clocks and cost of possible replacement/repair. **Action: Councillors Phare & Grantham.**  
After discussion it was again considered appropriate to approach local businesses to see if they would support the cost of providing the lights as happened last year. The Clerk would be asked to write to suitable potential sponsors and there could be an article in the next available Parish Magazine. **Action: Councillor Phare, Clerk & Mr Holmes.**

- 9. Improving the state of the village campaign** – In the absence of the Clerk Councillor Warren outlined the spreadsheet information and advised on a recent meeting with Councillor Radford (DCC) and Mr Pike.
- 10. Devon Waste Plan** – After discussion of various implications it was decided by consensus that the Clerk would acknowledge receipt of the plan and advise that at this stage there were no observations. **Action: Clerk.**
- 11. Dead Trees** – The matter had been reported to the MDDC Tree Officer by Mr Ritchie. The Cherry Tree had been inspected the previous year and MDDC had decided that there was still some life in it at that time. No action needed at this stage by Parish Council but situation would be monitored.

**Meeting closed: 20:34**

**Cllr Richard Phare**

**Chair Willand Environment Committee**