



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 10TH JULY 2014 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllrs Ursell, Phare, Warren, Wilcox, Mander, Thompson, Grantham, Myers, County Cllr Radford, District Cllr Evans, Parish Clerk Tracy Leaman, 5 x members of the public

- 1. Apologies:** District Cllrs Brandon, Chesterton, Volunteer Brian Holmes
- 2. Chairman's announcements:** Meeting recorded. Cllr Warren explained that Lucie Brailsford would not be giving a presentation at tonight's meeting. District Cllr Evans mentioned some issues he was hoping to raise at tonight's presentation, and concluded that it is a concept that is being sold.
- 3. Junction 27 presentation:** ½ hour presentation/questions and answers – To be rescheduled for September
- 4. Public questions:** A member of the public confirmed that the public footpath between Somerlea and Fir Close is overgrown, Cllr Wilcox confirmed that this has been reported to the relevant authority.
- 5. Minutes of the meeting held:** Thursday 12th June 2014, Proposed Cllr Warren Seconded Cllr Thompson, that they be signed as a true and correct record, agreed by those present at that meeting.
- 6. Matters arising:** None
- 7. Reports:**
 - Devon and Cornwall Police – Report forwarded to Cllrs 30th June.
 - District Councillor Brandon – emailed a report prior to the meeting.
 - District Cllr Chesterton – apologies sent. The Cabinet discussing the Local Development plan have postponed the meeting until September.
 - District Cllr Evans – see above.

County Councillor Radford – Will seek answers as to why the footpath further along the B3181 was cleared but has now overgrown as the weeds were not sprayed following the clearing. The Parish Council thanked District Cllr Radford for his continued support.

- 8. Round table update:** Cllr Thompson discussed health and safety and the PPE with John Holmes and gave him a copy of his risk assessment. Cllr Thompson Proposed that the risk assessment be reviewed annually, Seconded Cllr Myers, unanimously agreed.

8. Finance:

PAYMENTS

T Leaman	Office, internet and telephone	£21.00
T Leaman	Stationary	£6.28
T Leaman	Hospitality	£9.20
T Leaman	Back pay	£99.03
John Holmes	Personal Protection Equipment	£50.00
John Holmes	Back pay	£35.72
Astra Printing Group	Magazine	£885.00
Astra Printing Group	Gables leaflets	£56.00
Countrywide	Jubilee Parish Field grass cutting	£135.44
Frances Wilcox	Spare key	£6.00
HMRC	NI PAYE 06 Apr – 05 June	£252.97
Gryffydd John Ringe	Work to planning application	£3600.00
Architects	submission	
Youth Club	CCVT costings	£200.00
Dunn & Baker	Gables fees	£13.00
Ken Broom	Churchyard grass x 2, Privet and BMX	£395.00
Tony Mander	Cemetery slabs	£58.32

RECEIPTS

Cemetery	Fees	£277.50
Magazine	Advertising	£118.00

Cllr Phare Proposed accepting the expenditure, Cllr Grantham Seconded, unanimously agreed.

9. The Gables:

Cllr Ursell confirmed that the Parish Council needs to consider if the Gables it a valid project for 2014. If funding if not sufficient it will be a project for 2015.

Points discussed at the sub Community Sub Committee meeting, Thursday 3rd July 2014, for approval at this Full Council meeting.

Charity formation - Proposed Cllr Warren, Seconded Cllr Thompson, unanimously agreed. Once amended the charity will be registered as soon as possible.

- Name - Willand Health and Community Centre
- Registered address – accountants, subject to their agreement,

Amendments/inclusions to be made –

- The first trustees will be all Councillors
- Charity trustees cease to hold office within 6 month of no longer being a member of Willand Parish Council.

- Appointing a site manager – Cllr Firkins volunteered to act as site manager free of charge – approved. Cllr Firkins confirmed that planning permission could soon be submitted and that the porch from the main house will be moved to the stables.

- Following a discussion it was decided that a sub committee consisting of Cllrs Firkins, Thompson, Phare, Wilcox and Ursell meet to discuss the health and safety and legal implications of the project and the financial cost of the these implications. The committee also needs to understand the concept and terminology brought to this evenings meeting.

Insurance for volunteers – The insurance company confirmed that it would have to be supplied with a detailed list of work to be undertaken. The Parish Council would have to have complete control over the work that would be carried out. Those undertaking work would have be qualified to do so and risk assessments would have to be provided.

- Site plan – Cllr Firkins to compile a description of the site it will include details of first aid boxes etc. signage will be required. A list of expenditure will be submitted to the subcommittee meeting for consideration.
- Working/Financial parameters – Cllr Phare updated agreement.
- Time table to completion – awaiting costing for repairs and alterations.
- Tuesday’s Consultation – There will be a rolling slideshow showing how the project has moved forward. 4 tables will be positioned round the room, 1 – building plans, 2 - potential community services, 3 – fundraising, 4 – volunteering. It is hoped to recruit a volunteer force to deliver the community services. Cllr Ursell will design forms for collecting information.

The designs sent by the architects will be displayed on the wall during the consultation with a statement confirming the designs have not yet been approved by the Parish Council. Cllr Firkins urged Cllrs to consider the designs and bring their initial views to the Tuesday’s Consultation meeting.

10. Meeting dates:

Thursday 24th July – Planning and Environment committee meetings

Thursday 7th August – Community Sub Committee meeting tbc

Thursday 14th August – Planning committee meeting tbc

Thursday 28th August – Planning and Environment committee meetings

Thursday 11th September – Full Council and Planning committee meetings

11. Communications received:

DCC – email re Finger Post Sign repair – forwarded to Cllrs 10th June
DCC – Customer Service Centre – Grass cutting programme – forwarded to Cllrs 13th June
DCC – Residential Care Services Review Results – forwarded to Cllrs 16th June
MDDC – CIL – Preliminary Draft Charging Schedule consultation – 26th June
planning committee comments by Friday 11th July
Letter from Michael Bull – re Great Curham Farm – forwarded to Cllr Warren
Local Works - Empowering Parish Councils to sell electricity – forwarded to Cllrs 20th June – decision to support
Blue Cross – fun day request – Saturday 27th June - agreed, Proposed Cllr Firkins,
Seconded Cllr Myers, unanimously agreed
MDDC - Jonathan Guscott reply re Westcountry Car Sales – 10th July planning committee

Meeting closed: 20:32

Cllr Ray Ursell

Chair Willand Parish Council