



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE ANNUAL PARISH MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 8TH MAY 2014 AT WILLAND VILLAGE HALL COMMENCING AT 19.00 FOLLOWED BY THE FULL COUNCIL MEETING

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES FOR THE ANNUAL MEETING

Present: Cllrs Ursell, Phare, Warren, Wilcox, Thompson, Grantham, District Cllrs Brandon, Chesterton, Evans, Volunteer Brian Holmes, Parish Clerk Tracy Leaman

1. Apologies: Cllr Mander, County Cllr Radford, PCSO Sims

Cllr Phare Chaired the meeting until the election of the Chairman.

2. Election of Chairman: Cllr Wilcox Proposed, Cllr Ursell, Cllr Ursell accepted, Seconded Cllr Thompson, unanimously agreed.

Cllr Ursell took the Chair.

3. Election of Vice Chairman: Cllr Warren Proposed, Cllr Phare, Cllr Phare accepted, Seconded Cllr Grantham, unanimously agreed.

4. Formation of Committees: Cllr Wilcox Proposed, Cllr Warren Seconded that all Cllrs serve on all committees, unanimously agreed.

5. Election of Willand United Charities representative: Cllr Wilcox Proposed Cllr Ursell, Cllr Ursell accepted, Seconded Cllr Phare, unanimously agreed

6. Election of Village Hall Committee representatives: Cllr Wilcox Proposed Cllr Grantham, Cllr Grantham accepted, Seconded Cllr Thompson, unanimously agreed.

MINUTES FULL COUNCIL MEETING

Present: Cllrs Ursell, Phare, Warren, Wilcox, Thompson, Grantham, District Cllrs Brandon, Chesterton, Evans, Volunteer Brian Holmes, Parish Clerk Tracy Leaman, Cllr Firkins

1. **Apologies:** Cllr Mander, County Cllr Radford, PCSO Sims
2. **Chairman's announcements:** Meeting recorded
3. **Public questions:** None
4. **Minutes of the meeting held:** Thursday 10th April 2014, Proposed Cllr Phare, Seconded Cllr Grantham that they be signed as a true and correct record, unanimously agreed.
5. **Matters arising:**
 - Health and Safety – Employers Liability Certificate and Safety poster posted to John Holmes
 - Parish Walk findings – submitted to relevant bodies 6th May 2014.

Cllr Firkins joined the meeting. The Clerk welcomed him and confirmed that an issue was still outstanding from the meeting held on 24th April.

6. Reports

Devon and Cornwall Police – report forwarded to Cllrs prior to the meeting.
 District Councillors Brandon – Future refuse collection changes were agreed by the Cabinet today, it will be considered by the Full Council. Fly tipping may have increased as Ashley tip now charges for certain types of waste.
 District Cllr Evans – The MDDC budget for last year came in £42,000 under the budget. District Cllrs Evans recently attended a Junction 27 meeting, many aspects of the proposal were questioned, the number of jobs, the retailers operating from the site, where the rent will be set, parking etc. representations are still being made.
 District Cllr Chesterton – 1201 consultations were received following the Local Plan Review and are now available for viewing by the public at MDDC. 80% supported expansion in Cullompton. Cllr Warren suggested it would be convenient if the names of those who submitted observations could be listed alphabetically rather than having to read through each of the documents submitted. Brian Holmes asked if the results could be published in the local press. District Cllr Chesterton forwarded the Quick's Farm letter sent to him to the head of Forward Planning
 County Councillor Radford – apologies sent

7. **Round table update:** Cllr Thompson confirmed that the 3 gates in Victoria Park play area have been fixed. He gave a health and safety hazard form to Cllrs, this will be considered and reviewed at the next meeting.

8. Finance

PAYMENTS

T Leaman	Office expenses, telephone and internet	£21.00
T Leaman	Stationary	£11.50
Ray Ursell	The Gables – reimbursement	£6243.28

Blachere Illuminations	Christmas light hire	£2058.50
Came & Company	Insurance	£344.27
Countrywide	Jubilee Parish Field grass	£122.86
Ken Broom	Churchyard grass x 2	£270.00
Keith Grantham	Travelling expenses	£85.50
Astra Printing Group	Magazine	£885.00

RECEIPTS

Cemetery	Fees	£1872.00
Magazine	Advertising	None

Cllr Ursell paid the solicitors for the purchase of the Gables to save the Parish Council incurring bank charges, he has been reimbursed.

Payments approved, Proposed, Cllr Warren Seconded Cllr Wilcox, unanimously agreed. Cllr Ursell applied for the TAP fund grant and sought approval, Cllr Warren Proposed approving the application, Seconded Cllr Phare, unanimously agreed.

Audit – the accounts are with internal auditor.

- 9. The Gables:** Cllr Ursell emailed Cllrs earlier today seeking authorisation for the architect to undertake an electronic survey. The committee understood that this fee is included in the architects quoted fees, Cllrs Ursell and Firkins confirmed this, and so approved previously. Cllr Phare requested and electronic copy of the survey for security.

- 10. MDDC Complaint** – Cllr Warren confirmed that Amy Tregellas has returned from holiday and that District Cllrs Chesterton and Evan both serve on the Standards Committee.

11. Meeting dates:

Thursday 22nd May – Planning and Environment committee meetings
 Thursday 5th June – Community Subcommittee meeting – if required
 Thursday 12th June – Full Council and Planning committee meeting
 Thursday 19th June – Finance and Administration committee meeting
 Thursday 26th June – Planning and Environment committee meetings

12. Communications received:

MDDC Enforcement Support Development Management – acknowledgement letter re: Tanyard Farm – forwarded to Cllr Warren 16th April
 MDDC Enforcement Support Development Management – acknowledgement letter re: West Country Car Sales – forwarded to Cllr Warren 17th April
 Allotment shed request – email forwarded to Cllrs 22nd April – request supported
 Parish Matters – Came & Company Newsletter – tabled at meeting
 East and Mid Devon Community Safety Partnership Newsletter – tabled at meeting

Email from parishioner re: Consultation of Mid Devon Local Plan Review to 2033
- Quicks Farm Proposal
The Gables – s106 agreement
Support more funds for parish council’s proposal – Local Works – forwarded to
Cllrs 30th April – majority supported. Email of support submitted

Meeting closed: 19:40

Cllr Ray Ursell

Chair Willand Parish Council