



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
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THE MINUTES OF THE COMMUNITY SUB COMMITTEE HELD ON THURSDAY 2ND JANUARY 2014 AT 19:00 MEETING IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllr Wilcox, Ursell, Phare, Warren, Firkins, Grantham, Myers, Parish Clerk
Tracy Leaman

1. **Apologies:** Cllr Thompson
2. **Chairman's announcements:** Meeting recorded
3. **Minutes of meeting held:** Thursday 21st November 2013, Proposed Cllr Warren
Seconded Cllr Phare that they be signed as a true and correct record, unanimously
agreed.
4. **Gables** – update on project to date – Cllr Ursell distributed a sheet detailing the
position the project is currently in. The relationship between the project teams
and Full Council will have to be made clear to ensure a firm basis from which to
work.

Signatories of deed, one Cllr and the Clerk signing does not meet with the Standing Orders. Two Cllrs to sign, Proper Officer/Clerk to witness. To be reviewed at the next Full Council meeting with a view to following where possible the Standing Orders.

Ray Cllr Ursell proposed purchasing fund raising information books Cllr Warren Seconded, unanimously agreed.

Cllr Ursell explained the different type of management of the project/charity setup. The various options will be fully explored. Charity status will only be set up once the planning consent has been confirmed.

Cllr Warren asked if the Parish Council would have to repay the £5200.00 to DCC if the deal does not finalise. Cllr Ursell will ask County Cllr Radford for

clarification. There was a brief discussion exploring the possibility of using temporary accommodation on the site if needed to meet the conditions.

Cllr Warren stated that he was not comfortable with this. It was emphasised that this could only be the worst case scenario. No decision was made.

It was emphasised that this would be the worst case scenario.

The Surveyor will be briefed before commencing the survey on Monday 6th January that the Parish Council need to make decision - whether to refurbish the building if it is suitable. Cllr Ursell Proposed, Cllr Grantham seconded that an inventory will be drafted listing everything in the building prior to signing the paperwork. It was agreed that no work would be carried out on the land or building out until the completion of the transfer. Utility suppliers will be given purchase orders once the planning application has been approved. A list of items incurring charges will be made.

Cllr Phare asked if the architect will be quoting for re-designs. Simon Green's architect would quote 1 – to the planning application stage and 2 – re-designs and building drawings.

Cllr Phare also asked if the hedges should be trimmed before permission is granted Cllr Firkins confirmed that the hedges can be trimmed as an exit already exists. It was emphasised that no work can be carried out on this site until the transfer is complete. He also confirmed that the Parish Council would not be liable for rates on the property.

Phase 1 – Acquisition, plans and planning application

Phase 2 – Refurbishment of the existing building and occupation

Phase 3 – addition of the extension and occupation

Areas to be explored

- Business planning
- The legal infrastructure
- Fundraising
- Operations

Community Sub Committee meetings will be held on the first Thursday of each month, if required. Emergency meeting can be called if necessary.

Meeting closed: 20:15

Cllr Frances Wilcox

Chair Willand Community Sub Committee