



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
Sampford Peverell, Tiverton, Devon, EX16 7BJ 01884 822914
Email: willandclerk@willandmatters.org.uk

THE MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE HELD ON THURSDAY 19TH DECEMBER 2013 AT 19:00 IN WILLAND VILLAGE HALL

PLEASE NOTE: All Council Meetings are electronically recorded in the interests of accuracy.

MINUTES

Present: Cllr Phare, Ursell, Warren, Firkins, Wilcox, Mander, Myers, Grantham, Thompson, Volunteer Brian Holmes, Parish Clerk Tracy Leaman

1. Apologies: None

2. Chairman's announcements: Meeting recorded

3. Minutes of the meeting held: Thursday 9th September 2013, Proposed Cllr Ursell, Seconded Cllr Warren that they be signed as a true and correct record, agreed by those who attended.

4. Matters arising:

Storage of paperwork deeds – Cllr Warren will continue to go through the paperwork in the New Year, scanning documents for security where necessary.

Possible sole responsibility of the Jubilee Parish Field – Cllr Warren sought District Cllr Chesterton's opinion of possibly purchasing the MDDC half of the field for a nominal amount of £1.00 or arranging a long lease for a similar cost. Cllr Warren proposed drafting a letter to MDDC's Chief Executive, Cllr Mander Seconded, unanimously agreed. The Parish Council will also consider the possibility taking responsibility for more grass cutting in the village. Cllr Myers will research other parishes undertaking similar work. **Action Cllrs Warren, Myers**

5. Financial review/2013-14 Precept: Cllr Ursell explained the proposed precept, to be formally agreed at the January Full Council meeting.

Cemetery fees 2014-15 – 5% increase, unanimously agreed.

Allotment rent 2014-15 – 5% increase per plot, unanimously agreed.

Action Clerk

6. Emergency plan – Updates emailed to Cllr for their records. Clerk to print plans for Cllrs Grantham and Myers. **Action Cllrs, Clerk**

- 7. Village Hall committee representative:** Eddie Dennis will remain a representative until the Village Hall Committees AGM. Cllr Grantham will then become responsible for the position. **Action Cllr Grantham**

Meeting closed: 21:12

Cllr Richard Phare

Chair Finance and Administration Committee