



WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town,
Sampford Peverell, Tiverton, Devon, EX16 7BJ 01884 822914
Email: willandclerk@willandmatters.org.uk

THE MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 9TH MAY 2013 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

MINUTES FOR THE ANNUAL MEETING

Present: Cllrs Ursell, Phare, Warren, Wilcox, Mander, Firkins, Thompson, Parish Clerk Tracy Leaman, Volunteer Brian Holmes, District Cllr Chesterton, 1 x member of the public

- 1. Apologies:** Districts Cllr Brandon, Evans, PCSO Sims, County Cllr Radford
- 2. Election of Chairman:** Cllr Warren proposed Cllr Ursell, Cllr Ursell accepted, seconded by Cllr Firkins, unanimously agreed – Cllrs Ursell would like to take the opportunity to focus on the long term finances of the Parish Council. The state of the village campaign is going well as is the ongoing relationship with Mid Devon District Council. Cllr Ursell will also aim to increase the number of Cllrs.
- 3. Election of Vice Chairman:** Cllr Warren proposed Cllr Phare, Cllr Phare accepted, seconded by Cllr Wilcox, unanimously agreed – Cllr Phare would like to ensure that the Parish Council works will as a team and will also aim to increase the number of Cllrs.
- 4. Formation of Committees:** Due to the number of current members Cllr Ursell proposed the Parish Council continue with each Cllr serving on each committee, seconded by Cllr Mander, unanimously agreed.
- 5. Election of Willand United Charities representative:** Cllr Mander proposed Cllr Ursell, Cllr Ursell offered to continue as representative, Cllr Phare seconded, unanimously agreed.
- 6. Election of Village Hall Committee representatives:** Cllr Mander proposed Mr. Eddie Dennis, Cllr Phare seconded, unanimously agreed

Meeting closed 19:20

MINUTES FOR THE FULL COUNCIL MEETING

Present: Cllrs Ursell, Phare, Warren, Wilcox, Mander, Firkins, Thompson, Parish Clerk Tracy Leaman, Volunteer Brian Holmes, District Cllr Chesterton, 1 x member of the public

1. **Apologies:** Districts Cllr Brandon, Evans, PCSO Sims, County Cllr Radford
2. **Chairman's announcements:** Meeting being recorded, this information will be added to all future agendas. The accounts have been closed and balanced. They are currently being audited by the internal auditor. The accounts need to be submitted to the external auditor by 10th June. There will be a short meeting to accept the accounts when they have been approved by the internal auditor. Cllrs Warren, Ursell and Firkins spoke with the developer of the Gables on Wednesday 8th May they have agreed that the Developers new proposals can work.
3. **Public questions:** None
4. **Minutes of the meeting held**
Thursday 11th April 2013, proposed Cllr Warren, seconded Cllr Phare, unanimously agreed.

Cllr Chesterton's report - brought forward

Mid Devon District Council's AGM was held on Wednesday 8th May District Cllr John Berry is now Chair and District Cllr Radford is Vice Chair. The Planning Committee has put on hold its plans for Electronic correspondence. It has accepted Willand Parish Council's offer to trial the potential new system.

Planning procedures will be discussed later this month.

Cllr Warren confirmed that Simon Newcombe is moving issues forward in the Parish Council state of the village campaign.

19:30 Cllr Chesterton left the meeting

Willand Rovers Football Club correspondence - brought forward

The Project Manager explained the Club's needs for changing room, showers and toilets and the need for a letter of support to secure a grant from the Mid Devon Seed Fund. Cllr Firkins proposed the Parish Council send the draft – omitting the second paragraph, seconded Cllr Warren, unanimously agreed.

Concern was raised that the football club is offering an open invitation for other clubs to use the Jubilee Parish Field. In future regular scheduled events should be properly arranged, guidelines will be produced. **Action Clerk**

5. Reports

Devon and Cornwall Police – PCSO Sims emailed a report. Report forwarded to Cllrs.

District Councillor Chesterton – see above.

- 6. Round table update:** Cllr Firkins – The basket ball hoop replaced later this week. The gate will then be replaced.

7. Finance

Financial update – 3 finance sheets were sent to Cllrs, transactions to date, summary to date and allocations.

PAYMENTS

T Leaman	Office expenses, telephone and internet	£21.00
T Leaman	Computer printer/Storage box	£89.99
T Leaman	Stationary	£12.90
Willand Youth Club	CCTV operating costs	£200.00
Came and Company	Insurance	£351.83
MDDC	Refuse collection – cemetery	£117.00
Willand United	Balance from precept Allotment	£143.40
Charities		
Brian Bussell	Grave leveling	£360.00
Astra Printing Group	Magazine	£885.00
Blachere Illuminationa	Lighting hire 2013	£2058.50
Ken Broom	Grass cutting x 2 BMX strimming x 1	£315.00

RECEIPTS

Magazine	Advertising	£344.00
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Cllr Warren proposed that direct allotment expenses should be deducted from the surplus balance donated to Willand United Charities, seconded Cllr Phare, unanimously agreed.

8. Insurance Policy Changes

Weekly play equipment inspections to be carried out by a competent person – Cllr Phare met with Mike Watts who checks the play area monthly for the Parish Council. Mike Watts offered to supply a list of visual checks for the area. The Parish Council will ask the insurance company to define a competent person. Once this has been confirmed the Parish Council will ask John Holmes if he might undertake the task. **Action Clerk**

9. Meeting dates

Thursday 23rd May Planning and Environment committee meetings
 Thursday 13th June Full Council and Planning committee meetings
 Thursday 20th June Finance and Administration committee meeting
 Thursday 27th June Planning and Environment committee meetings
 June - Parish Walk – date to be confirmed

10. Communications received:

Supporting communities in the neighbourhood – emailed to Cllrs 15th April
Came and Company Insurance – invoice
Telephone call from a parishioner regarding a dangerous dog in the Jubilee Parish
Field – Clerk contacted MDDC and PCSO Sims
Parishioners email regarding tinsel around the lampposts – forwarded to Cllrs 29th
April – although a lovely idea, unfortunately there is no funding available.
DDC Local Plan Part 3 – containing modification

Meeting closed: 20:09

Cllr Ray Ursell

Chair Willand Planning Committee