



## WILLAND PARISH COUNCIL

Clerk to Parish Council Mrs T Leaman, 11 Lower Town, Sampford  
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### THE MINUTES OF THE ENVIRONMENT COMMITTEE HELD ON THURSDAY 24<sup>TH</sup> MAY 2012 AT 19.00 AT WILLAND VILLAGE HALL

#### MINUTES

**Present:** Cllrs Ursell, Phare, Warren, Metherell, Wilcox, Dennis, volunteer – Brian Holmes, Tracy Leaman (Parish Clerk)

**1. Election of Chair:** Cllr Ursell proposed Cllr Phare, Cllr Phare accepted, seconded by Cllr Warren, unanimously agreed.

Election of Vice Chair: Cllr Ursell proposed Cllr Metherell, Cllr Metherell accepted, Cllr Warren seconded unanimously agreed.

**2. Apologies:** Cllrs Mander, Firkins

**3. Minutes of the meeting held**

Thursday 26<sup>th</sup> April – Environment meeting

The minutes were amended as follows: Cllr Warren ‘suggested the grit bin may have been provided by Devon Community Housing’. Once corrected Cllr Warren Proposed, accepting the minutes as a true and correct record and Cllr Ursell seconded, unanimously agreed

**4. Matters arising**

Allotment hedge – letter sent to Allotment Association – it was decided to wait until next meeting by which time hopefully the Allotment Association will have replied.

Dog bins – update Brian Holmes confirmed that the bins have been installed, are being used and regularly emptied. Cllr Ursell thanked Brian Holmes for all of his work.

Nesting boxes – Brian Holmes confirmed that he put metal plates on the boxes and varnished them earlier in the year. Once the Jubilee celebrations are complete the nesting boxes need to be erected.

**5. Cemetery**

Grave levelling - Cllr Warren suggested sending the letters and assessing the response. Cllr Ursell offered to submit an article in the Parish Magazine. Cllr Warren proposed that the Chair and Clerk work together and report back at the next meeting, Cllr Ursell seconded. **Action Cllr Phare, Ursell, Clerk,**

Future needs - update – Cllr Firkins – postponed until the next meeting  
Bier - update – Cllr Ursell – postponed until the next meeting

## **6. Parish Field**

Conditions of use signage replacement cost – Cllr Dennis has spoken with a contact who will be sending a quote later this week. Cllr Warren asked how many quotes should be sought, Cllr Dennis confirmed that more than one quote is sought when the value of expenditure is over £250.00.

Re-naming of field – Cllr Ursell proposed changing the name of the field to Jubilee Parish Field, Cllr Dennis confirmed that two of the signs in the field are printed with Parish Field and one is printed with Playing Field. Cllr Metherell seconded. Three Cllrs voted in favour and one abstained. Cllr Warren stated that he had no problem with all Cllrs being emailed with the proposed renaming on the field as everyone responded.

Play equipment repairs/replacements – a small swing has been removed from the Orchard Way play area. Cllr Dennis asked if it could be replaced with S106 money there will be about £9000.00 available after the notice boards, Jubilee trees and benches have been paid for. The Clerk will ask Mid Devon District Council why it was removed and when it will be replaced? The play equipment in the Jubilee Parish Field will be upgraded rather than repaired, the skateboarding ramp and fencing will be included in the upgrade. Cllr Brandon is dealing with the South View Close play area. **Action Clerk**

## **7. Churchyard Wall**

Update – letter to Diocese – Cllr Ursell confirmed that the Parish Council will be meeting with Dave Fergie and the Diocese on 7<sup>th</sup> June. The meeting will be between the Diocese and Devon County Council with Parish Council providing information. Cllr Ursell will draft an explanatory paragraph for the meeting. Cllr Warren asking that written notes be taken at the meeting. Cllr Ursell offered to take notes and explained that events overtook the letter writing agreement at the last meeting. **Action Cllr Ursell**

**Meeting closed: 19.40**

**Cllr Richard Phare**

**Chair Environment Committee**