



WILLAND PARISH COUNCIL

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THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 10TH MAY 2012 AT WILLAND VILLAGE HALL COMMENCING AT 19.00 AND THE MINUTES OF THE FULL COUNCIL MEETING THAT FOLLOWED

MINUTES FOR THE ANNUAL MEETING

Present: Cllrs Ursell, Phare, Mander, Warren, Firkins, Dennis, Wilcox, Metherell, Volunteers, Alex Wilcox, Brian Holmes, District Cllrs Brandon, Chesterton, 1 x member of the public, Tracy Leaman (Parish Clerk)

Cllr Phare oversaw proceeding until the Chair was elected.

- 1. Apologies:** Cllr Crick, County Cllr Radford, District Cllr Evans, PCSO Sims
- 2. Election of Chairman:** Cllr Dennis proposed Cllr Ursell, Cllr Mander seconded, unanimously agreed.
- 3. Election of Vice Chairman:** Cllr Warren proposed Cllr Phare, Cllr Mander seconded, unanimously agreed
- 4. Formation of Committees:**

Full Council	Planning	Environment	Finance and Admin
Ray Ursell	√	√	√
Richard Phare	-	√	√
Nigel Crick	√	-	√
Tony Mander	-	√	√
Nigel Crawford	absent	absent	absent
Barry Warren	√	√	
Ian Firkins	√	√	√
Ginny Metherell	√	√	-
Frances Wilcox	√	-	-
Eddie Dennis	√	-	√

5. Election of Willand United Charities representative: Cllr Ursell volunteered, Cllr Warren proposed Cllr Ursell, Cllr Phare seconded unanimously agreed.

6. Election of Village Hall Committee representatives: Cllr Dennis volunteered, Cllr Mander proposed Cllr Dennis, Cllr Phare seconded, unanimously agreed.

MINUTES FOR THE FULL COUNCIL MEETING

Present: Cllrs Ursell, Phare, Mander, Warren, Firkins, Dennis, Wilcox, Metherell, Volunteers, Alex Wilcox, Brian Holmes, District Cllrs Brandon, Chesterton, 1 x member of the public, Tracy Leaman (Parish Clerk)

Apologies: Cllr Crick, County Cllr Radford, District Cllr Evans, PCSO Sims

2. Public questions: A member of the public stated that the surgery was not manned for the hours it should have been last week. Cllr Warren confirmed that he is compiling a list of non openings and that the situation is being closely monitored by the Parish Council. Cllr Warren also confirmed that the Parish Council has sent 2 letters to the College Surgery Practice Manager this year regarding the manning of the surgery.

A member of the public asked about the removal of rubbish in the Parish Field, Cllr Dennis confirmed that it will be removed during the next week. A member of the public also mentioned an overgrown bush along the school path. Brian Bussell will be asked to trim the bush on behalf of the Parish Council.

A member of the public also suggested the need for 3 bedroom houses in the proposed Fir Close development to help families in the village.

Chairman's comments: Cllrs Ursell, Dennis and Warren attended the Mid Devon Council planning meeting on Wednesday 9th May. The Portway application was passed by just one vote. The Cllrs stated that the meeting was chaotic due to a lack of control by the new Chair. Smaller villages were also awarded more time to speak about their applications than Willand. Cllr Warren's request for more time in which to speak and represent the parish was refused without the committee being asked. Cllr Dennis confirmed that the Mid Devon Constitution does not allow for a Ward Member to make a negative comment about another parish. Cllr Ursell confirmed that the Parish Council will be making a formal complaint to the Chief Executive of Mid Devon District Council if a satisfactory result is not forthcoming the Parish Council will contact the Planning Ombudsman.

The Jubilee planning is moving forward and the programmes will soon be printed. The Parish Council will be hosting a stand on the Parish Field during the event.

3. Minutes of the meeting held

Thursday 12th April 2012 - The minutes were signed as a true and correct record unanimous.

4. Matters arising

Community Initiative Funding Scheme – Cllrs Ursell and Dennis attended the meeting. It is a small grants scheme with no match funding with a requirement for at least two parish/Town Councils to propose projects for funding. £66,000 will be available throughout Mid Devon. This was initially announced as a fund available to each individual Parish/Town council for community projects with the

decision on how to spend the funds resting with the local council in conjunction with the County Councillor. District Cllr Chesterton confirmed that originally Mid Devon District Council thought it was adding 10 pence per head to the funding, which would be distributed amongst the local area. The council expressed disappointment that the fund had reverted to a general Devon County Council fund available by application with conditions attached. Cllr Ursell stated that the Parish Council would have to discuss the merit of spending time on this initiative whilst it has so many other community infrastructure issues to address

Dangerous parking – Cllr Dennis confirmed that he had spoken with PCSO Sims and that the van was now facing the correct way. PCSO Sims confirmed to Cllr Dennis that parking is a Devon County Council issue. District Cllr Chesterton also confirmed this. Cllr Warren suggested that 3 businesses operate from this drive way. Cllr Chesterton confirmed that if the necessary planning is not in place to allow this it could be enforced by the Mid Devon District Council Enforcement Officer. Cllr Dennis offered to contact the Enforcement Officer.

DCC play equipment/play areas review – District Cllr Brandon confirmed that all play areas were scored on a scale of 1-4, both equipment and play surface. Those falling to achieve a level 2 grade will be reassessed. If Mid Devon District does not think them worth maintaining they will be offered to the Parish Councils or decommissioned. Cllr Wilcox stated that the South View play area needs the trees cut back. District Cllr Brandon confirmed that Mid Devon District Council will be assessing this. Cllrs Warren and Dennis have photographed the play areas and found that the Chestnut Drive play area is in need of attention. Tree stumps have been left and there is a rat nest there, Environmental Health is dealing with the rat nest. More work will be needed in this play area.

Bank signatory updating – Cllr Warren has completed his details and will pass on the paperwork to Cllr Firkins.

CCTV equipment – one more camera needs to be erected, this should be in place and the equipment working within the next couple of weeks.

5. Reports

Devon and Cornwall Police – As PCSO Sims is off work sick the Parish Council will ask Sgt Andy Stutheridge for a report

District Councillor Brandon – Play areas see above.

District Cllr Chesterton – The road sweeping took place in the village 3 weeks ago, it should just happen again soon. District Cllr Chesterton also confirmed that District Cllr Hull was re-elected as Chair of the Mid Devon District Council. Cllr Ursell thanked the District Cllrs for their ongoing assistance.

District Cllr Evans – sent apologies

Cllr Warren asked the District Cllrs how the pavement clearing issue is progressing following a letter the Chief Executive of Mid Devon District Council.

Brief update following Devon County Council's Lester Willmington's, visit –

To be discussed at the following planning meeting
Meadow Park road sign – Cllr Dennis offered to chase this up. District Cllr Chesterton confirmed that street signs are ordered when enough are needed

Parish Lengthsman/Health and safety – areas for attention – The centre islands in the village all need clearing. Cllr Firkins also confirmed that the Jaycroft ditch near the Post Office is still in need of draining. Dave Fergie will need to be contacted.

6. Finance

PAYMENTS

T Leaman	Office expenses, telephone and internet	£21.00
T Leaman	Stationary	£31.97
MDDC	Refuse collection	£117.00
B Holmes	Notice board refurbishment	£12.99
K Broom	Churchyard grass 2 of 12	£130.00
Astra Printing Group	Magazine	£938.99
Broker Network Ltd	Insurance	£359.56
AS Signs & Graphics	Banner	£54.00

RECEIPTS

MDDC	Precept – 1 st payment	£15467.00
Cemetery	Memorials	£310.00
Magazine	Advertising	£382.00
Dunn and Baker	Jubilee committee money	£122.00

The Jubilee Committee's funds are operating from the Parish Council's account until the event is completed and the committee is wound up. Full accounts will be kept by the Jubilee group and then they will be integrated into the parish accounts after the event is over.

Cllr Firkins proposed using the 2nd insurance quote, Cllr Warren seconded, unanimously agreed. A commitment was made for the next 3 years at a 5% reduction.

7. Christmas lights

Cllr Phare confirmed that he will be meeting with the supplier on 23rd May.

8. National Forces Day

Fly a flag – Monday 20th – Saturday 25th June – Cllrs Warren and Dennis to arrange.

9. Meeting dates:

Thursday 24th May – Environment and Planning meetings
Thursday 14th June – Full Council and Planning meetings

Thursday 28th June – Finance and Administration and Planning meetings

10. Parish Walk

Date to be decided: to be confirmed at the next meeting

11. Communications received:

Parishioner's complaint regarding a boat trailer parked on the road. The parishioner had already contacted MDDC – Clerk replied to parishioner and emailed PCSO Sims

Letter from Margaret Squires MDDC – Portway planning application

Letter from Lester Willmington DDC – forwarded to Cllrs 18th April

Steve Shaw - Empowering Town and Parish Councils – emailed Cllrs 19th April – Action TBC – Willand Parish Council will offer its support.

Letter from Lester Willmington DCC – forwarded to Cllrs 27th April

Allotment holder's shed enquiry – Clerk asked Simon Duckett

Meeting closed: 20:15

Cllr Ray Ursell

Chair Willand Parish Council