



WILLAND PARISH COUNCIL

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MINUTES OF THE MEETING OF THE PARISH COUNCIL, WHICH TOOK PLACE ON THURSDAY 8TH APRIL AT WILLAND VILLAGE HALL

Present: Cllr Ursell, Cllr Mander, Cllr Crick, Cllr Crawford, Cllr Phare, Cllr Wright, Cllr Bartlett

In attendance: District Cllr Hull, District Cllr Brandon, PC Graham Custance, PS Stuthridge 2 member of the public Mrs. Leaman (Parish Clerk)

Cllr Ursell referred to the sad death of Roger Lane, the village Postmaster. We recognize the years of support to the village in providing this valuable service and we send our condolences to his family.

1. Apologies: District Cllr Chesterton, County Cllr Radford

2. Public questions: A member of the public asked about the football club using the playing field. Cllr Ursell confirmed that Willand Rovers had asked if they could use the field. This had been agreed, along with the club using the MDDC half of the field as well for a trial period. Fixed time slots are to be arranged so as not to lock other parishioners out of the field. This item has since been passed to the Environment Committee, Cllr Crick is to liaise with the football club and update the Environment Committee at their next meeting.

Action Cllr Crick

A member of the public also pointed out that there is dog fouling in the Churchyard. The Environment Committee will follow this up.

Action Environment Committee

3. Minutes of the meetings held:

Full Council – 11th March – signed as a true and correct record

Planning Committee – 11th March – agreed by Cllr Crick, seconded by Cllr Bartlett

Environment Committee – 25th March – agreed by Cllr Mander, seconded by Cllr Crick

Planning Committee – 25th March – agreed by Cllr Crick, seconded by Cllr Bartlett

The Parish Council accepted the reports and signed the minutes as a true and correct record.

4. Matters arising

The Clerk distributed letters to all Cllrs requesting them to confirm they are happy to receive agendas by email.

A meeting has been scheduled for 20th April regarding Somerlea, Cllr Ursell and Eddie Dennis will both attend.

Cllr Ursell wrote to the Chief Constable to raise the issues and sent copies to the local constabulary.

5. Reports

Devon and Cornwall Police

The incident log will be posted on the notice board and village web site

PC Constance and PS Stuthridge confirmed that they are happy to attend Parish Council meetings where they will read out a report and answer any questions.

They stressed that although they will make every effort to attend at times it may be difficult. Apologies will be sent along with a report if they are unable to attend. Cllr Phare stated that he had been pleased when he recently saw a Police Officer in the village on a bicycle. PS Stuthridge confirmed that 2 bicycles are in use in the area and they are particularly effective with antisocial behaviour. PC Constance confirmed that parishioners can get local information from the Police website by putting in their post code. The website is soon to be amended to the Cannonsleigh, Halberton and Willand area.

Mid Devon District Cllrs Hull and Brandon

District Cllr Hull complimented the Parish Council on the Four Cross Ways roundabout. She also passed on information on behalf of Cllr Chesterton regarding Jersey Farm. Confirming that although it was not originally included in the Local Development Plan, they would like this included as they have 14 acres available. Cllr Hull also confirmed that County Cllr Radford will be attending the meetings regarding Somerlea and Muxbeare Lane.

County Cllr Radford - None

Parish Lengthsman/Health and safety – areas for attention – Cllr Wright confirmed that the bus shelter in Silver Street, Willand old Village been vandalised and is in need of urgent attention, ideally the shelter really needs replacing. It was confirmed that this is a matter for DCC matter and that County Cllr Radford should be informed. **Action Cllr Radford**

6. Finance

Payments		
T Leaman	Office expenses and Internet	£23.00
T Leaman	APM food	£47.62
T Leaman	Petrol Allowance – Training Course	£24.00
R Ursell	APM drinks	£49.90
Willand United Charities	Allotment Rent 2010-2011	£300.00

DAPC	Training course	£29.38
South West Water	Cemetery and Allotments	£21.14
Audit Commission	2008 Audit fee	£405.38
Devon County Council	Festive lighting units	£1456.25
Aon Limited	Local Council Insurance	£1526.59
Ken Broom	Churchyard grass cutting	£125.00

Receipts		
Cemetery	Burial	£409.50
Allotment	Rent	£47.00
Magazine	Advertising	£351.00

Audit Commission – The accounts for the year ended 2008 have been returned from the Audit Commission and displayed on the notice boards as required. The comments received were that the Council was behind with PAYE and NI payments, the 2009 accounts are currently still with the Audit Commission and similar comments are expected. This 2009-2010 HMRC annual return has been completed and the 2009-2010 accounts are currently being prepared for the internal audit. **Action Clerk, Cllr Ursell**

7. Finance and Administration Committee

A formal committee is needed to enable financial planning, Maintenance of Standing Orders and the overall Governance of the Parish Council. Cllr Ursell suggested the Committee should include current Committee Chairs and the Vice Chair and that meetings should be held quarterly once the Committee is up and running. Cllr Mander suggested that the meeting should be open for all Cllrs who would like to attend. Agreement to form a Finance and Administration Committee was unanimous. Cllr Crick stressed that the Parish Council needs more Councillors. Cllr Ursell informed the Parish Council that Jenny Baker had expressed an interest in joining and that she should drop a note to the Parish Council if she would still like to do so.

8. Project updates

Village clock – Cllr Phare reminded the Parish Council that the Master Clock was faulty and a replacement quote had been received for £1000. He had spoken to David Newton who had questioned why the clock is serviced as it will not save the Parish Council money in the long term. He also gave Cllr Phare details of a more local company. Cllr Phare suggested that as the clock has been repaired and reset to the correct time at the end of March the Parish Council wait until October to see if a further problem arises.

Churchyard wall –

The building surveyor when informed of the 'Faculty' requirements proposed that a Structural engineer be engaged to report and provide the relevant documentation. The surveyor offered to recommend an engineer. Regarding the South Wall adjacent to path, he recommended ivy and related plant growth be removed to facilitate a survey. Now in process of obtaining quotes for this removal. Secondly, arranging meeting with both JTT Contractors for provision of

quote and related documentation and subsequently, structural engineer visit to also provide quote. **Referred to Environment Committee for consideration**
Cllr Bartlett confirmed he is meeting JTT Tuesday 13th April and Barry Honeysett on Monday 12th April.

Headstone repair – Cllr Phare confirmed he had received an email from Fine Memorial stating that the work should be completed by Friday 9th April. Cllr Crick thanked Richard for all his work with this project.

9. Annual General Meeting

Cllr Ursell requested Cllrs email him or the Clerk the week prior to the meeting to confirm they would like to be nominated for a position.

10. Meeting dates

Thursday 22nd April – Planning and Environment Meeting 7.00pm (earlier start time)

Thursday 13th May – Annual General Meeting – 7.00pm

All meetings will now start at 7pm and be scheduled for the second and fourth Thursday of the month. Meetings will be kept to a minimum of one hour if possible, this should eliminate the need for emergency meetings. All Cllrs agreed unanimously.

11. Communications received

Devon Talk Spring 2010 Newsletter – available at meeting

Parkleisure.com Newsletter – available at meeting

Audit Commission – new appointment of External Auditor – received 12th March

Intouch March Newsletter – emailed to Cllrs 9th March

South West Water accounts

Willand United Charities – Allotment rent

DCC Emergency Plan Newsletter March 2010 – emailed to Cllrs 24th March

Audit Commission – 2008 – see Finance above

Clerk and Councils Direct – available at meeting

Culm Voluntary Car Scheme – Thank you letter

Draft Charter between MDDC and the Town and parish Councils in Mid Devon – available at meeting and emailed to Cllrs 1st April

Looking Ahead – Spring 2010 – available at meeting

Parish Matters newsletter – emailed to Cllrs 30th March

Spring Recycling Newsletter –emailed to Cllrs 31st March

Meeting closed 19.50

Cllr Ray Ursell

Chairman Willand Parish Council