



Clerk to the Parish Council  
Mrs P Harrogate  
Tel: 01884 34285

## WILLAND PARISH COUNCIL

St Julitta Gables Road  
Willand  
EX15 2PL

### DRAFT MINUTES

Minutes of the full Meeting of the Parish Council which took place on  
Thursday 8 October 2009 at **Willand Village Hall** at 19.00

**Present:** Cllr Ursell. Cllr Davis (recorded the minutes), Cllr Perrett, Cllr Barnett, Cllr Mander, Cllr Phare.

**In attendance:** County Cllr Radford, District Cllr Brandon, District Cllr Hull, 1 member of the public

#### 1. Apologies

Cllr Davey, Cllr Crawford, District Cllr Chesterton, Cllr Crick, PCSO Simms, Mrs P Harrogate (Parish Clerk)

#### 2. Public questions

The member of the public questioned why public questions had been moved to the start of PC meetings. Cllr Ursell confirmed that the Council wished to allow the public to ask questions at the beginning of a meeting without having to sit through the whole session if they did not wish to. Cllr Hull confirmed that this was normal protocol for many meetings that she attended. The member of the public confirmed that he was not happy with this response, feeling that this prevented a right to respond to items on the agenda and meant that these would have to wait until the next meeting in a month's time. Cllr Ursell confirmed that continual interjection by the public during meetings was disruptive, but agreed that a right to reply throughout the meeting would be maintained but more actively managed.

The member of public asked whether the roundabout planting scheme was to be discussed. Cllr Ursell confirmed that it was not part of the Agenda, but may form part of Cllr Radford's matters.

The member of public asked whether an advert for Councillors would be placed in the Parish Magazine and whether a summary of Council activities would accompany it. Cllr Ursell agreed to accompany the advert with an article. The closing date for articles for the Parish Magazine was 15 October 2009.

It was asked why the minutes of recent meetings and agendas were not on the website. Cllr Ursell confirmed that the website would be updated in the near future.

### **3. Minutes of the Meetings held:**

- Full Council 10 September 2009

Copy amended by Cllr Davis agreed as a true and correct record with the following amendments made at the meeting;

Cllr Chesterton's role is Portfolio Holder for Planning and Economic Development.

The proposal regarding the allotments was made by Cllr Mander, rather than Cllr Perrett.

- Planning Committee 17 September 2009

Agreed as a true and correct record.

### **4. Matters Arising:**

#### **Parish Clerk – update on advertising costs**

At the September meeting a budget of £400 was set to allow the advertising of the position of Parish Clerk. The budget set was excluding VAT and the costs were actually £430. It was confirmed that a quorum of Councillors had agreed the additional expenditure.

#### **Parish Clerk – Update on response and process**

Cllr Ursell confirmed that 25 applications for the post had been received and the closing date was 10 October 2009. Cllr Ursell had sought additional information from some candidates and was in the process of preparing a shortlist. A target date for interviews was agreed as 22 October 2009.

#### **Councillor Vacancy – update on advertising**

Cllr Mander confirmed that he had discussed the vacancy with one potential candidate. It was agreed that a letter of application should be submitted to the Clerk, expressing what the individual could contribute to the role and any special areas of interest they had. Other potential candidates should be encouraged to attend a meeting to ascertain whether the role of Councillor would be of interest.

#### **Repair of CCTV equipment – ownership of asset – decision**

Cllr Davis expressed the view that the CCTV should be adopted as an asset of the Council. He reminded the Council that the CCTV had been set-

up to protect the pre-school and also to identify individuals causing trouble in and around the Youth Shelter. In the main, this objective had been met and the investment had been worthwhile. Cllr Davis also stated that monies spent on the CCTV system by the pre-school would be monies diverted from the children themselves. There was unanimous acceptance that the CCTV was to be accepted as an asset and that it would be precepted in respect of both annual servicing and repair as well as eventual replacement.

Clerk to add to asset register and to insurance policy and inform the pre-school of the decision.

## **5. Reports:**

### **Devon and Cornwall Police**

The local police issued the following report;

#### CRIMES

21/9/9 THEFT OF TRAILER SOUTH VIEW RD WILLAND.

20/9/9 - 23/9/9 CRIMINAL DAMAGE TO MOTOR VEHICLE NUMBER PLATE DAMAGED.

20/9/9 - 24/9/9 THEFT OF PEDAL CYCLE SOUTH VIEW CLOSE WILLAND.

#### INCIDENTS

23/9/9 VEHICLE PARKED IN DANGEROUS POSITION WILLAND M5 OVER BRIDGE

23/9/9 MISSING PERSON WILLAND (FOUND SAFE AND WELL)

20/9/9 VEHICLES CAUSING OBSTRUCTION SOMMERLEA (DRIVERS SPOKEN TO)

18/9/9 DRUNKEN MALE CHESTNUT DRIVE (AREA SEARCHED NO TRACE)

14/9/9 YOUTHS ON MOTORBIKES JAYCROFT (AREA SEARCHED NO TRACE)

9/9/9 CELANDINE LAWNS YOUTHS THROWING STONES (YOUTHS GIVEN A WARNING)

7/9/9 YOUTHS MAKING NOISE IN PARK ORCHARD WAY (ALCOHOL SEIZED AND MOVED ON)

### **Mid Devon District Councillors Chesterton, Hull and Brandon**

#### **Cllr Hull**

#### **Local Development Framework**

The Local Development Framework is currently out for consultation until 17 November 2009. In December 2009 it will be submitted and in March/April 2009 the Inspector will make his/her decision. It is anticipated that the Framework will be adopted in Autumn 2010.

WPC confirmed that they would be discussing the matter on 15 October 2009 and will respond accordingly.

## **Cullompton Library**

It was confirmed that the new library would be located at the Magistrates Court and the proposals will include parking. The other potential sites have been discounted. The library is due to open in 2012.

## **Councillor training**

New Councillor training was planned at Phoenix House on 9 November 2009 and could be booked through Geraldine on 234205.

## **Resignations**

It was confirmed that Jan Shadbolt would be leaving Mid Devon District Council to take up the position of County Solicitor with Devon County Council.

## **Cllr Brandon**

### **Grass Cutting**

As requested, Cllr Brandon had spoken to Stokenham Parish Council regarding the cutting of their own grass. They confirmed that it had required a significant amount of paperwork including Health and Safety Policies, risk assessments and Chapter 8 training. Advice on the number and types of departments that would need to be consulted would be required before embarking on such an exercise. Cllr Davis suggested that securing the transfer of finances would be the most significant hurdle.

## **Cllr Radford**

### **Bus Shelters**

The new shelters were due to be installed on 9 November 2009.

## **Muxbeare Lane**

It was confirmed that there was an issue with sewage in the ditches surrounding the industrial estate. The Environment Agency had been notified and were investigating

## **Morwellham Quay**

Devon County Council voted not to provide £250,000 of funding for the attraction. The future of the attraction is now in doubt as it is in administration.

## **Unitary Status**

If a decision is not made by the end of October the Bill is unlikely to be ratified by the Government.

## **Multi Use Games Area**

Cllr Radford confirmed that monies could be made available, but that the development would have to be phased and delivered in smaller discrete packages.

Ray Radford to discuss possible funding with Steve Keeble.

## **Edward Chorlton**

ED Chorlton was due to retire as the Chief Engineer for Devon.

## **The Gables**

DCC have confirmed that the Gables is surplus to requirements and will be sold when the market conditions are right. Cllr Radford confirmed that he would remain fully informed of any activity regarding the sale of the site and would keep the PC informed.

Cllr Perrett informed Cllr Radford that Cullompton and Uffculme schools proposed the creation of a joint 6<sup>th</sup> form – maybe the Gables would be a possible site?

## **Four Crossways Roundabout**

Nothing had been heard about the roundabout planting proposals. Cllr Hull and Brandon agreed to speak with Adrian Cook (of MDDC) about the latest plans.

## **Issues for Parish Lengthsman/Health and Safety – areas for attention**

Cycleway footway between Silver St and Willand Moor Road.

Hedge adjacent the Gables, especially the priority sign which is currently obscured.

## **6. Finance:**

### **Cheque signing**

The cheque signing would be ratified by quorum once details had been located by Cllr Ursell.

## **Income this month**

Parish Magazine - £492.00

## **Donation to the British legion – decision**

It was unanimously agreed that a £50 donation would be made for the wreath. Cllr Davis agreed to lay the wreath on behalf of the Council.

## **7. Project Updates:**

### **Churchyard Adoption**

Cllr Phare agreed to co-ordinate the repair of the headstones and Cllr Davis agreed to be in attendance during the survey of the cemetery wall.

## **8. Other Items:**

### **Replacement of trees (Youth Club extension) – decision**

Cllr Perrett and Cllr Davis to prepare a plan indicating the proposed location for trees to replace those removed for the youth club extension.

### **Affordable Homes Needs Survey.**

A discussion on the Affordable Needs Survey would be undertaken on 15 October 2009.

Meeting closed at 8:45