

WILLAND PARISH COUNCIL
draft
MINUTES FOR THE PARISH COUNCIL MEETING HELD
ON THURSDAY 14 JUNE 2007

Present: Cllr G Davis, Cllr S Marrow, Cllr R Perret, Cllr A Bush, Cllr B Taylor, Cllr N Crawford, Cllr A Warne, Cllr S Eschele, District Cllr D Brandon, District Cllr R Chesterton, County Cllr R Radford

In attendance: P Harrogate (parish clerk), PC Dodd, Chief Inspector Nye, 6 members of public

MINUTES FOR THE FULL COUNCIL MEETING
ON THURSDAY 10 MAY 2007

1. Apologies

Cllr T Mander, Cllr K Taylor

2. Minutes of the Meetings held:

- **Full Council 10th May 2007**
- **Planning Committee 10th May 2007**
- **Planning Committee 30th May 2007**

The minutes were agreed as a true and correct record.

3. Matters Arising:

- **Election of Chairman**

Cllr Crawford nominated Cllr Davis, Cllr Perret seconded and all were in agreement, no other nominations were received, Cllr Davis accepted and took the Chair.

- **Election of Planning Committee (Chairman to be elected at the first meeting of the committee)**

Cllr Perret, Cllr Crawford, Cllr Davis, Cllr Warne, Cllr Eschele, Cllr B Taylor

- **Election of Environmental Committee (Chairman to be elected at the first meeting of the committee)**

Cllr Marrow, Cllr Eschele, Cllr Warne, Cllr B Taylor, Cllr Mander

- **Election of Willand United Charities representative**

Cllr Eschele

- **Election of Willand Community Trust representative**

Cllr Warne

- **Election of Willand Hall Committee representative**

Cllr Crawford

- **Update on skateboard park**

Clare Tucker sent her apologies and gave an update report by email. She advised that progress was ongoing and that Willand was to be a priority focus area in the next two weeks.

There is concern as the committee need a treasurer and without this post being filled they do not constitute as a full committee and are unable to apply for funding.

ACTION Clerk to put an article in the parish magazine asking for a volunteer over the age of 18. If a volunteer is not forthcoming, Cllr Crawford may consider the role.

Continuing to talk about youth work PC Dodd briefly explained about his focus on local youth activities. He is currently involved with a tag rugby team, organises a fun run for local schools and is involved with residential trips with secondary schools. He is keen to train to be a leader in moorland walking to enable him to assist children in the Exmoor Challenge. He hopes to have secured funding for this from 5 x 30. The Chairman asks him to advise the council if this did not work out.

- **Parish Cllr Vacancy (1) deadline 22 June 2007**

All Councillors are to talk to at least one person that they think is suitable to serve on the parish council and advise them to contact the clerk. **NEXT AGENDA**

ACTION Advertisement to be placed in the parish magazine

- **Youth Club Extension** – Sharon Walker and Arthur attended the meeting to represent the preschool – they reported that the surveyor had been to assess the site and is unable to continue with any plans as there is a tree that will affect the project – he has suggested that ownership and permission to remove is established.

The tree is not subject to a ‘Tree Preservation Order’ and it has been established that the Parish Council have always maintained this ground.

Cllr Davis proposed from the Chair that the removal of the tree be sanctioned all were in agreement.

ACTION Clerk to write to village hall committee asking for their permission and advising that the Parish Council have no objections. Clerk to copy Youth Club and their surveyor copy of the village hall letter. Clerk to also advise village hall committee that the tree in front of the youth club needs trimming as it is obscuring the view from the CCTV cameras. **ACTION** Cllr Crawford to also take this forward to next village hall committee meeting.

- **Youth Shelter – update – additional lighting log 07139888**

Clare Tucker advised by email that the youth shelter painting was to take place over the next few weeks by a small group of local girls.

The clerk advised that the cost for replacing the existing 2 lamps in the parish field with lantern style lights with white bulbs would cost in the region of £800.

RESOLVED: Cllr Davis proposed from the Chair to accept the quotation, all were in agreement.

ACTION Clerk to arrange.

Cllr Bush proposed to bring forward the Devon and Cornwall Police presentation, Cllr Crawford seconded and all were in agreement.

Devon and Cornwall Police Report

PC Dodd reported that Malcolm Davies has returned to work. PC Dodd will become Neighbourhood Beat Manager for Willand when Malcolm retires and will be joined by a Police Community Support Officer who will patrol by foot.

PC Dodd is hoping to involve Willand school in some of the activities that he is involved in. **ACTION** Cllr Crawford to raise with school governors.

Parking in Willand moor road – no offences at present.

Willand Moor Residents Association Chairman had sent a letter raising concerns of inconsiderate parking on Willand Moor road.

Cllr Perret confirmed concerns about danger of cars at top of the hill when turning out of Willand Moor road.

Chairman asked for support from the Police in dealing with obstructions.

County Cllr Ray Radford arrived

Chair thanked PC Dodd and Chief Insp Nye for coming and thanked them for their work on Willand Moor road.

Police left the meeting.

Churchyard Adoption – update

Cemetery deeds have been found – **ACTION** clerk to send letter to tenant to ensure that he is aware that Parish Council will need to claim back the land in the near future.

ACTION Clerk to confirm protocol of ground to be used as burial ground.

Closed churchyard document from NALC distributed to all Councillors by former clerk.

RESOLUTION: Cllr Bush proposed to apply to Mid Devon District Council for them to adopt the church burial ground, Cllr Perret seconded and all were in agreement.

Cllr Davis proposed from the Chair that the Parish Council retain control of grass cutting beyond adoption period if possible.

In favour 7

Against 1

ACTION Clerk to proceed with adoption.

- **MDDC Spring Clean – review**

Cllr Crawford reported that 19 people including councillors and children helped with the litter pick.

ACTION Date for next litter pick to be set at July meeting.

- **Communities and Local Gvnt – Revised code of conduct – adoption**

Cllr marrow proposed, Cllr bush seconded, all in agreement of adopting new code of conduct.

- **RoSPA Play Area Inspection – Decision**

Defer to next meeting – **ACTION** Cllrs Crawford and Perret to visit site and report at next meeting.

4. Items to be reported:

- **Devon and Cornwall Police - taken forward.**

- **Mid Devon District Councillors Chesterton and Brandon**

District Cllr Brandon reported that the planning application for Willand garage is to be taken to full committee.

It was reported that as Section 106 money across the district had not been sent a part time worker was to be employed by MDDC for 2 years to help councils to spend the money – £233 will be taken from the Willand allowance.

It was reported that money was available to Willand Parish Council **ACTION** Clerk to speak with Dave Scott to determine amount and advise that the council would like the money earmarked for the skate park project and determine time limit to be used in.

District Cllr Chesterton reported that a consultation between Cllrs and Officers about how MDDC runs is taking place to ensure better practice this may result in an executive based council. Cllrs Chesterton and Brandon are to look into whether MDDC have adopted the open spaces and playing fields on the Willand Moor estate.

- **County Councillor Ray Radford**

Devon County Councillor Radford reported that he was not in support of Exeter city

council unitary bid. **ACTION** Clerk to write to Local Government South West to state that the Parish council are not in support.

- **Parish Lengthsman / Health and Safety –**

Report supplied by Cllr Marrow, report from Cllr Mander pending. **ACTION** Clerk to report.

Play area in Harpitt close

Cllr Warne – area in state of disrepair – surfacing is deteriorating (MDDC responsibility)

Cllr Brandon is on play area sub committee and will take the matter forward.

Damaged bollards in Jaycroft – these are unsafe as the plastic has been broken off – should be replaced or new solution found. **ACTION** clerk to report

Cllr marrow reported – speed limit sign by Old Jaycroft House – signage has been sprayed should be cleaned or replaced. **ACTION** clerk to report.

5. Accounts:

- **Cheque signing / bank transfer**

£111.59	BT	New clerk land line
£308.05	P Harrogate	Wages (May/June)
£20.79	P Harrogate	Office allowance/internet
£867.00	Brian Bussell	Grass cutting contract

To ratify the following cheques:

£181.65	Nina Ashley	Phone and mileage
£488.97	Nina Ashley	Salary to 25 May 2007

Cllr B Taylor proposed, Cllr R Perret seconded and all were in agreement of settling the above accounts.

- **Income this month to be added**

Income of £294.00 was received from the parish magazine, £129.50 from the allotments and £330.00 from cemetery.

Noted.

- **To approve and sign accounts for audit**

Chairman read out annual governance statement, all in agreement, Chairman signed the declaration. **ACTION** clerk to pass accounts to auditor for inspection.

6. Correspondence Received:

- **Nina Ashley**

A letter of thanks has been received from Nina thanking Cllrs for her leaving present and get together. Chairman thanked Cllr Marrow for arranging the evening.

Noted.

- **Culm Voluntary Scheme**

A letter of thanks has been received from the culm voluntary scheme for the donation of £200 from the parish council.

Noted.

- **Willand Preschool**

A letter of thanks has been received from the preschool committee for the CCTV system.

Noted.

7. Public Questions

Mr & Mrs Barrington from Moorfield Dairy, Uffculme Road addressed the council regarding their planning application.
Willand Parish Council are not a consultee on this application.

Items to be tabled:

DCC In Touch Monthly round up

Devon Rural Transport Partnership Spring newsletter 2007.

The meeting was closed at 9.35pm