

**WILLAND PARISH COUNCIL**  
**draft**  
**MINUTES FOR THE FULL COUNCIL MEETING**  
**HELD ON THURSDAY 9 FEBRUARY 2006**

**Present:** Cllr Maynard, Cllr Perrett, Cllr Adair, Cllr Davis, Cllr Mander, Cllr Marrow, Cllr Hancock, Dist Cllr Dennis, Dist Cllr Ward, Dist Cllr Burgess, The Clerk

- 1. Apologies:** Cllr Crook, Cllr Tancock, County Cllr Radford, PC M Davies
- 2. Chairman's Announcements and Correspondence:**
  - **Standards of Conduct in English Local Government – The Future**  
Copy taken by Cllr Maynard. Information on the Government's current views on the future of the conduct regime for local government in England.
  - **Standards Committee Annual Report**  
Copy of MDDC Standards Committee Annual report 2005 received.
  - **Drop in Centre – request for donation**  
Two Youth Workers plan a Drop in Centre for the youngsters of Willand held in the Annex between 7 and 8 o'clock. 2<sup>nd</sup> and 16<sup>th</sup> Feb and 2<sup>nd</sup> and 16<sup>th</sup> March. The Parish Council agreed to donate £8.00 per month towards to project. The project to be reviewed annually. The Clerk to inform.
  - **South West Peninsula Strategic Health Authority – consultation**  
SHA has launched a consultation process about changes to the running of the NHS. Cllr Mander and Dist Cllr Dennis attended a meeting held on the 31 January.
  - **Willand Pre School – correspondence received**  
Willand Pre School are looking for a donation to help towards the funding of a computer. Cllr Maynard and Cllr Perrett, took no part in discussions. The Parish Council agreed to donate £200.00. The Clerk to inform.
  - **Open Space Strategy – correspondence received**  
MDDC are in the process of preparing a strategy regarding the nature and quality of open space provision throughout the district. Inspectors will be undertaking assessment of open space throughout the District over the next few weeks.
  - **SWAN Community Council of Devon – under spend agreed**  
Correspondence received confirming the £291.21 under spend of the Parish Plan grant can be used to support the village enhancements.
  - **Devon County Waste Local Plan - response to written representations**  
The recommendations made by the Willand Parish Council have been upheld in the published DCC Waste Local Plan.
  - **MDDC Cemetery Grant**  
Cemetery Grant received for the sum of £180.00
  - **Devon Local Access Forum – new members required**  
E-mail received. Devon Local Access Forum is currently seeking new members, Information taken by Cllr Hancock.

- **Willand Allotment Associations – annual rent increase**  
The Willand Parish Council agreed that as from 1<sup>st</sup> April 2007 the Allotment rents would increase to £13.50 per plot, and £6.75 per half plot. The Clerk to inform.
- **Culm Voluntary Car Scheme – letter of thanks**  
A letter of thanks received for the £100.00 donated to the Culm Voluntary Car Scheme.
- **Survey of outdoor sports and play provision within Devon – DPFA**  
A research report from Devon Playing Fields Association in partnership with Devonplay.
- **Birdscape – Quotation received**  
Quotation received from Birdscape for the supply of 10 Dormouse Tubes and 2 additional nest boxes for the School. The cost of £165.00 agreed by the Council. The Clerk to inform.
- **Brian Holmes – correspondence received.**  
A request was made for a draft copy of the Willand Precept: for entry into this months Parish Magazine. The Council unanimously agreed that this information would not be available until agreed by MDDC.
- **Willand Tennis - correspondence received**  
Correspondence received regarding the trees that overhang the Tennis Courts: along with the problems of the tree roots. The ownership of the trees have never been established. The Parish Council confirmed they would undertake the work to the tree roots, as previously agreed, and to trim the overhanging trees but as the ownership of the trees have never been agreed the work will be carried out as a, one off, good will gesture. The Clerk to inform.

### 3. Minutes of the Meetings held:

- **Full Council Meeting 12 January 2006**
- **Planning Meeting 12 January 2006**
- **Planning meeting 26 January 2006**  
These minutes were agreed to be true and correct

### 4. Accounts

- **Cheque Signing**

2132.63	Devon County Council	To fit Power supply to Lampposts
831.02	Astra Printing Group	Magazine Printing
18.45	Shaw & Sons Ltd	Cemetery Stationary

These cheques were signed during the meeting

The Parish Council agreed that £5,000.00 is transferred from the 30 day Business Account into the Treasurers account. The Clerk to arrange.

- **Income this month**  
Income has been received from Parish Magazine £210.00, Cemetery £500,00 and Cemetery Grant £180.00
- **Payroll for Mr Snell from April 2006**  
It was agreed that Mr Snell's pay should be increased by 3% in line with

inflation.

- **Payroll for Mrs Ashley from April 2006**  
It was agreed that Mrs Ashley's pay would increase to SCP20 in line with NALC pay scales.

The Council were informed that Mrs Ashley would be returning from Maternity leave on Tuesday 18<sup>th</sup> April. Mrs Oliver would remain responsible for taking the minutes of the April Full Council meeting and to act on any action requiring immediate attention. Cllr Maynard to ask Mrs Ashley to attend the April meeting. Mrs Ashley would be responsible for acting on all matters arising from this meeting. A changeover period of 1 week was agreed. Mrs Oliver is due 2 weeks annual leave. This would be paid at the end of her contact.

## 5. Matters Arising

- **Mid Devon District Councillors Burgess, Dennis and Ward**  
**Dist Cllr Dennis** informed the Council of the delay to the Esso Planning Application. Action is being taken to the damaged seat in Silver Street. Changes are expected in Local Government, which makes it inevitable that Parish Council elections are cancelled and present officers would remain for a further year. Changes mean that a lot more power would return to the Parish Council.  
Cllr Davis asked Dist Cllr Dennis if One Stop were allowed to site the advertising signs, which have recently appeared outside the store. Cllr Dennis to investigate. Dist Cllr Dennis left the meeting at 8.05pm.  
**Dist Cllr Ward** had nothing further to report.  
**Dist Cllr Burgess** reported that the mileage allowance awarded in 2005 for cyclists had, this year, been turned down. A Council Tax increase had been set at 4%. Verbal confirmation had been received assuring that part of the recycling contract was to collect household batteries. Broadpath expected to start operating in May. Cullompton is still the preferred site for the Recycling centre.
- **Devon County Councillor Radford - apologies received**
- **Devon and Cornwall Police**  
The Clerk read a report received by PC Davies. A total of 5 crimes have been reported since 4 January to date with a total of 30 reported incidents. An update of speed concerns regarding the B3181 are included in the combined partnership SCARF (Speed Complaints Action Review Forum). Ongoing enquires regarding the problems at the Willand Tennis Club.
- **Health and Safety issues reported**  
Tarmac and rubbish still remain after work has been completed to the lights along Willand Moor Road. The Clerk to inform Persimmon Homes.
- **Parish Lengthsman – areas for attention**  
The Clerk to chase the overhanging trees along Meadow Park. A subsequent conversation with an highways officer has resulted in the promise of work being carried out within the month. Arrangements will be made to close the road for a day. Arrangements will also be made to clean up the footpath.
- **Willand Parish Emergency Plan – update of contact details**  
Cllr Marrow is to replace Trish Harrogate as 2<sup>nd</sup> member. Due to Mrs Harrogate continued offer of help the Clerk is to ask Mrs Harrogate to become 5<sup>th</sup> member. The Clerk to contact all individuals to confirm contact details. All information

to be forwarded to Cllr Adair, Chairman of Willand Emergency Plan.

- **Affordable Homes – Justin Roxborough to attend March FC**  
Cllr Maynard and the Clerk attended a meeting with Justin Roxborough and Rufus Strong. A bid has already been send to MDDC for 4 affordable homes in Willand. The preferred site is the area of land in Silver Street. The second preferred site is the Fir Close car park. The Clerk to invite Justin Roxborough to attend the March Full Council meeting.
- **Multi Use Games Area – update of meeting 23 January**  
Cllr Perrett and Cllr Crawford attended a meeting with DCC and Sue Calderbank of Willand School. The meeting was to discuss if access could be obtained from the School Drive. Willand School didn't feel that the use from the School would be as great as the Parish Council first thought.

Cllr Burgess and Cllr Ward left the meeting at 8.30pm

- **Neighbourhood Watch signs – permission required**  
Information received from a Neighbourhood Watch Development Officer stated permission should be obtained to site a sign to a lamppost. The Clerk arranged to receive all the necessary paperwork. The Parish Council felt this was unnecessary and instructed the Clerk to contact a Highways Officer. The Clerk was informed that although permission should be obtained in reality the Highways Officer had never heard of any official sign being removed.
- **Redundant Willand Parish Council Laptop – donation**  
A new laptop is to be purchased up to the value of £600.00. It was agreed to buy local. The Clerk was asked to leave the room. On her return the Clerk was informed that the redundant computer was to be given as a leaving present. The Clerk thanked the Council. A full back up is to be taken and information transferred to the new laptop. Council information is to remain on the redundant laptop to allow for the Clerks changeover. The laptop will be formatted on Friday 21 April to remove all Council information.

## 6. Cemetery:

- **Grass and Hedge Cutting – contract revision**  
It was agreed that an increase of 3% be offered. The Clerk to issue a revised contract.
- **Cemetery Charge – April 2006 charges to be agreed**  
It was agreed all Cemetery charges to remain unchanged to keep in line with the Uffculme Cemetery.

## 7. Public Questions

### Items to be tabled:

- **What's On In Devonshire's Heartland**

Meeting closed at 8.50pm