



WILLAND PARISH COUNCIL

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MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 13 SEPTEMBER 2018 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

Present: Councillor Bartlett, Councillor Grantham, Councillor Mander, Councillor Manktelow, Councillor Scott, Councillor Tobin, Councillor Warren, Councillor Wilcox.

In attendance: Clerk K Taylor, MDDC Councillor Chesterton, MDDC Councillor Doe, MDDC Councillor Evans, 1 member of the public.

1. Apologies had been received from Councillor Glover, Councillor Phare, Councillor Sellick, PCSO D McNeill, DCC Councillor Radford

2. To receive any declarations of interest from Members on any of the agenda items.
None were advised

3. The Chair opened the meeting at 19.02 and said that it would be recorded. He reported that he had accompanied Councillor Grantham and the Clerk to Halberton Parish Council meeting on 11 September for the presentation on footpaths between Willand, Uffculme and Hitchcocks farm from Richard Persey. He was pleased to report that it all appeared to be very positive with a proposed footpath to link Willand all the way up the B3181 to the entrance to the site. He reported that he had that day received phone calls about the odour in Willand and he had encouraged people to contact the Environment Agency. The Chair noted that this would be the last Full Council meeting attended by Councillor Mander due to retirement from the Council at the end of September. He formally thanked Councillor Mander for his time, effort and trouble on behalf of the Parish Council but expected to continue to work with him on the Community Composting and other projects in the parish.

4. There were no public questions

5. a) The Minutes of the Full Council held on Thursday 12 July 2018 had been circulated. It was proposed by Councillor Wilcox seconded by Councillor Scott, and unanimously agreed that they be signed as a true and correct record.

b) The Minutes of the Extraordinary meeting of Full Council held on Thursday 26 July 2018 had been circulated. It was proposed by Councillor Bartlett seconded by Councillor Wilcox, and unanimously agreed that they be signed as a true and correct record.

6. Progress Reports for information

a) The Clerk reported that there had been no progress with the lease of the Orchard Way play area

b) MDDC Councillor Evans gave a brief report on the work in progress to see if the possibility of off-street parking in Somerlea was a viable option.

c) Councillor Warren reported that the new play equipment should be put into the Jubilee Field at the beginning of October. He reminded Councillors that it had been agreed at the last Environment meeting that the Parish Council would apply for TAP funding for extra seats. This was in hand and would be reported back at the Environment Committee meeting.

d) Progress with lease for the Gables property. The Chair reported that the solicitor for the pre-school had responded with some suggested amendments and advice was being taken.

e) The Clerk reported that the laptop hard drive had been replaced by Alex Wilcox giving an improved performance. The Chair recorded the Parish Council's thanks to Councillor Scott and to Alex for their work on solving this issue.

7. Reports

a) Councillor Manktelow gave a brief update on the current crime rates in Willand, 15 had been reported in July. The Police had reported that they had attended the Jubilee Field regularly over the summer and confiscated a small quantity of cannabis on one occasion. The Police had asked that people continue to notify them of any issues that arise in the village.

b) District Councillors Chesterton, Doe and Evans

Councillor Doe reported on the MDDC parish survey results. Only 22 parishes had responded and a brief outline of the results had been sent to the Clerk. Further information would be provided later. She then gave a brief account of the MDDC 2017 Monitoring report that had just been published.

Councillor Chesterton informed that the Council had gone live with Cullompton relief road review. Five consultation events were taking place in a six-week period starting on 14 September. He encouraged all to attend an event. The Local Plan hearings before the Inspector start on 20th September and MDDC hoped to receive the results before Christmas. He was hopeful that the plan would be updated either before or just after the election period.

The Chair thanked the District Councillors for their support at the MDDC planning meeting that had indicated that the Councillors were minded to refuse the application for 125 houses next to Meadow Park and had asked for an implications report. It was noted that this application would come back at a future MDDC planning committee meeting.

Councillor Evans gave a brief report on progress with the odour control issues at the 2 Sisters site. He believed that progress was being made and that a liaison group would start next year, and that the parish council would be included on this group. He was pleased to announce that his suggestion of a single use plastics policy had been agreed by MDDC, and he felt that this was very much a starting point for the future. Councillor Evans gave a brief report on the issues surrounding the noncompliance with the condition to provide a crossing before the opening of the Co-op store. He reported that he had attended DCC to ask questions regarding the S106 related to the 125 houses.

c) County Councillor Radford had sent his apologies and no report had been received.

8. Finance

a) Payment Authorisation for expenditure since 12 July 2018

Quarlfox	Jubilee Field litter collection	12.75	village projects
Quarlfox	Village signs	38.87	village projects
Quarlfox	Gables ground maintenance	25.50	gables
Countrywide	Grass cutting Jubilee Field	178.50	play area maint
Drew Pearce	Gables valuation	480.00	gables
Tim Scrace	Bus shelter cleaning	80.00	village projects
Halcyon Landscapes	DCC verges July	722.40	ground maint
Playdale Playgrounds Ltd	New Equipment Jubilee field deposit	4119.60	play area equip
Barclaycard	ink & computer items	61.76	office/admin
XLN	wifi	32.34	village projects
Village Hall	Hire of hall for council meetings	422.29	office/admin
Ken Broom	play area grass cutting	120.00	play area maint ground
Ken Broom	verge cutting	20.00	maintenance
PKF Littlejohn LLP	Audit fees	360.00	office/admin
SWW	Cemetery water	9.45	cemetery
SWW	Allotment water	82.70	allotment
Alex Wilcox	San disk SSD	44.98	office/admin
Valley Pest Control Ltd	Wasp nest removal cemetery	72.00	cemetery
EDF Energy	Christmas lights electricity 2017	74.68	village projects ground
Halcyon Landscapes	DCC verge cutting Aug	722.40	maintenance
Astra printing	Magazine Sept/Oct	938.00	magazine
Countrywide	Jubilee field grass cutting	178.50	play area maint
Brian Bussell	cemetery ground keeping	966.00	cemetery
TOTAL		9762.72	

Councillor Grantham proposed that the payments be actioned Councillor Manktelow seconded the proposal and it was unanimously agreed.

19.45 Councillor Bartlett left meeting.

b) Income in July and August

DCC	Weed spraying contribution	500.00	Ground Maint
Undertakers & Stonemasons	Cemetery internments & memorials	2628.00	cemetery
Magazine	Various advertisers	569.50	magazine
TOTAL		3697.50	

c) It was noted that the audit report had been received and that the only comment related to the fixed asset register which should have been restated for 2016/17. The Clerk would note this in case of any future requirement.

9. Standing Orders

Councillor Wilcox proposed that the revised Standing Orders as amended following the June F&A committee meeting should be adopted. Councillor Mander seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

10. Meeting dates

Thursday 13 September 2018 – Full Council and Planning Committee meetings
 Thursday 20 September – Finance and Administration Committee meeting
 Thursday 27 September – Planning and Environment Committee meetings
 Thursday 11 October – Full Council and Planning Committee meetings

11. Councillors Roundtable to receive any further information from Councillors and to highlight future agenda items.

Councillor Warren reported that he had amended the grass cutting maps to take in the areas which were currently not being cut and would be circulated to all. The Clerk would contact the current contractor to discuss the date for the start of the next year contract which would be going out to tender.

Councillor Warren reported that the build of the 28 houses was going well and that after negotiation with the site manager the brambles that had grown over the footpath had been cut back.

Councillor Wilcox brought to the attention of the Council that there were a number of erroneous comments on the Willand Matters Facebook page concerning the WH&CC charity and the Parish Council. One of the comments could be understood to be alleging that the Parish Council had received and misappropriated monies. The Clerk had also received an email from Mr & Mrs Ritchie which had been copied to the Parish Council. Following discussion, the Clerk was asked to write to the administrator of the site to make him aware of these comments. It was further agreed that the response to Mr & Mrs Ritchie would provide the name and address of the secretary to the Trustees and they would be advised to direct all future correspondence to them.

ACTION: Clerk

12. Communications

a) To consider

i) Invitation from Holcombe Rogus to attend training on GDPR October 16 2018. Following discussion, it was agreed that the Clerk would find out any actual cost to the Parish Council before any attendance was decided. Councillors Scott and Manktelow and the Clerk were all interested in attending. **ACTION:** Clerk

ii) Email from Neighbourhood Highways Officer re hedgerows on Willand Old Village by Pitfield Close. It was noted that DCC were going to cut back this growth initially but that it was another area of the village where no clear ownership was recorded. It was agreed to look at this further in the Environment Committee. **ACTION:** Clerk

iii) email about Marketing at Government events regarding contact for events and invitation to conference on preventing children from radicalisation & extremism. Circulated 6/09. It was agreed that the Clerk would respond asking to be removed from this circulation list. **ACTION:** Clerk

b) Communications received since 6 July 2018 and forwarded to Councillors by email:

- i) Resident provided communication with DCC regarding public footpath on B3181.
- ii) MDDC Parish newsletter

iii) Willand First Responder request to support first aid training agreed at Environment meeting 23/08

iv) 11 MDDC press releases

v) 14 MDDC Committee notifications

c) Communications not referred to Councillors

100 + emails offering various services, seminars or equipment.

Communications were noted.

The meeting closed at 20:11

Councillor Barry Warren
Chair of Willand Parish Council