



## WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor 40 Townlands,  
Willand, Cullompton, Devon EX15 2RS 07920014407  
Email: willandclerk@willandmatters.org.uk

### MINUTES OF THE FULL MEETING OF THE PARISH COUNCIL ON THURSDAY 10 MAY 2018 AT WILLAND VILLAGE HALL

**Present:** Councillor Bartlett, Councillor Glover, Councillor Grantham, Councillor Mander, Councillor Manktelow, Councillor Phare, Councillor Scott, Councillor Sellick, Councillor Tobin, Councillor Warren, Councillor Wilcox.

**In attendance:** Clerk K Taylor, MDDC Councillor Chesterton, (part) MDDC Councillor Doe, (part) MDDC Councillor Evans(part)

**1. Apologies** Councillor Radford

**2. To receive any declarations of interest from Members on any of the agenda items.**  
There were no declarations of interest.

**3.** Councillor Warren opened the meeting at 19.23 and announced that it would be recorded. He reported that he had attended a meeting with MDDC Councillor Evans, the Planning Officer and the developers involved in the 125 houses applications. He had also met with the new Neighbourhood Highways Officer Phil Morgan and Councillor Radford.

**4.** No members of the public were present.

**5.** The Minutes of the meeting held on Thursday 12 April 2018 had been circulated. It was proposed by Councillor Phare seconded by Councillor Grantham, and unanimously agreed that they be signed as a true and correct record.

#### **6. Progress Reports for information**

a) Councillors Manktelow, Scott, Glover had all attended the new Councillor Training and gave a brief positive report on the evening.

b) Councillor Manktelow gave a brief report on the progress made with GDPR requirements. He would be unable to attend the MDDC briefing on 30 May with the Clerk but Councillor Wilcox agreed to attend.

c) The Clerk reported that a letter had been sent to MDDC Chief Executive regarding the Gables site who had passed this on to the Head of Planning and Regeneration and the legal department. A positive response had been received and a meeting arranged with the planning officer to move this forward.

d) The new website was under development and further information would be provided when known.

e) MDDC had indicated that it would be prepared to put in a new fence for the Orchard Way play area which was the requirement the Parish Council had indicated before it would accept a lease. In order to move this forward before July under Standing Orders three Councillors would need to put a motion on the agenda of the next full council to change the decision not to proceed with a lease. Councillors Sellick, Wilcox and Scott indicated that they would be prepared to do this.

**ACTION:** Councillors Sellick, Wilcox and Scott

#### **7. Reports**

a) Devon and Cornwall Police 9 reported crimes in Willand during March 2018 including car crime, violence, sexual assault, arson, burglary. Crime map can be found at <https://www.police.uk/devon-and-cornwall/DEV.4071/crime/>

The members had a brief discussion on the issues and emphasised that people should report crime to the police rather than just put it on social media.

## b) District Councillors Chesterton, Doe and Evans

Councillor Doe reported the Charity Involve is looking for more people to join the management team – if you are interested please ask her for more details. She informed that there will be an estate inspection on May 24<sup>th</sup> please let her know of any issues so she will be able make sure it is looked at. Councillor Wilcox agreed to send her the information about the garage area in South View Close.

**ACTION:** Councillor Wilcox

Councillor Evans gave a brief report on the planning meeting with the developers and planning officers.

Councillor Chesterton reported that nothing is going to landfill from MDDC everything going to the incinerator. The Local plan submission is moving forward and he understood that the Inspector is still likely to take the junction 27 issue first, he is not aware of a possible date yet. The Greater Exeter strategic plan would be going forward in 2019. The Premier Inn build has now started in Tiverton. He had recently met with Mr Percy from Hitchcocks farm and asked for feedback from the meeting with Parish Council which was given.

Councillor Mander asked whether there would be any shredding grants towards local composting schemes. Councillor Evans confirmed that there would not be any change in the policy as the garden waste scheme is a growing income stream for MDDC and local composting groups would be seen as competition.

c) County Councillor Radford had sent his apologies and not given a report.

MDDC Councillors left 20:14

## 8. Audit Report

a) To approve the Annual Governance Statement

The Clerk presented the Annual Governance Statement to the Council. Councillor Wilcox proposed that the annual governance statement be approved, Councillor Mander seconded the proposal and it was unanimously agreed.

b) To approve the accounts for the year 2017 - 2018

The Clerk presented the accounting statements to the Council. Councillor Wilcox proposed that the accounting statements be approved, Councillor Mander seconded the proposal and it was unanimously agreed.

## 9. Finance

a) Payment Authorisation of invoices for May 2018

<b>PAYMENTS TO</b>	<b>INVOICE FOR</b>	<b>AMOUNT</b>	
Barclaycard	ICO registration GDPR	35.00	office/admin
	Refreshments for Annual meeting	15.08	Village Enhancements
	Graff City spray	35.56	Village Enhancements
	Website domain name	11.99	office/admin
		20.34	Village Enhancements
XLN	Wifi rental		
Mike Phillips	Internal Audit	60.00	office/admin
MDDC	Play area inspections 6 months	570.53	play parks
Countrywide	Jubilee Field grass cutting	172.50	play parks
Ken Broom	South View & Mallow Court play areas	100.00	play parks
AM Lane	Allotment trees survey	216.00	Allotments
	<b>TOTAL</b>	<b>1237.00</b>	

Following discussion, Councillor Tobin proposed that the invoices be paid but that the grass cutting invoice be deleted as it was not for the correct amount. Councillor Scott seconded the proposal which was unanimously agreed.

**ACTION:** Clerk

## b) Income in April 2018

MDDC first instalment	precept	27621.00	
	Bank interest	2.90	
magazine	Various advertisers	401.50	Magazine
	Memorial additional wording	40.00	Cemetery
Willand community composting	Water contribution	1.96	Allotments
	<b>TOTAL</b>	<b>28067.36</b>	

Income noted.

**10. Meeting dates**

Thursday 10 May 2018 - AGM & Full Council and Planning Committee meetings

Thursday 24 May 2018 - Planning and Environment Committee meetings

Thursday 14 June 2018 - Full Council and Planning Committee meetings

Thursday 21 June 2018 - Finance & Administration Committee meeting.

**11. Councillors Roundtable** to receive any further information from Councillors and to highlight future agenda items.

Councillor Warren raised the question of the standard of grass cutting as it would appear the machinery wheels are flattening the grass and within two days ridges and clumps are appearing. Following discussion, it was agreed that the Clerk would write to them to ask that the standard is improved.

**ACTION:** Clerk

Councillor Warren reported that DCC Councillor Radford had indicated that he had been awarded a budget for investing in Devon. It was agreed that Councillor Warren and the Clerk would investigate further in order to access money for play equipment. **ACTION:** Clerk/ Councillor Warren

Councillor Scott raised the question of the cars parked within the area of the new chip shop, and it was noted that this was a potential problem.

Councillor Wilcox confirmed John Holmes is happy to continue coordinating volunteers for the planters.

Councillor Manktelow raised the question about speeding in the village and it was confirmed that Willand was in the speed monitoring area and the camera van should be seen in the vicinity.

Councillor Glover informed that the school has set up the poster competition for the children to highlight dog mess. It was agreed that the parish council would provide vouchers for 3 prizes of £15 each from the village enhancements fund.

**ACTION:** Clerk

**12. Communications****a) To consider**

i) Request for funding from Life Education Wessex & Thames Valley circulated 20/04/18

Following a brief discussion Councillor Grantham proposed that the Parish Council do not provide funding for this Councillor Tobin seconded the proposal and it was agreed unanimously.

**ACTION:** Clerk

ii) Briefing for Clerks and Chairs re Data Protection by MDDC dealt with under item 6b.

iii) The Chair reported that there had been a request from James Marshall for a letter of support for an application to Sport England. Councillor Scott proposed that the Parish Council write a letter of Support Councillor Grantham seconded the proposal and it was agreed.

**ACTION:** Clerk

**b) Communications received since 6 April 2018 and forwarded to Councillors by email:**

Information on consultation on the proposals for the development of Tiverton town centre.

1 Press releases from DCC regarding adoption procedures

1 email regarding recycling and bottle tops

TWM Traffic email regarding possible speed display units

5 MDDC committee agendas and information

3 MDDC press releases

1 NHS Healthy people newsletter

Email from resident regarding possible new bin in Somerville Rd dealt with by Environment Committee

Dean Hill Road Closure (circulated to members 03/05/2018)

**c) Communications not referred to Councillors**

70 emails offering various services, seminars or equipment.

Communications noted

Meeting closed 20:43