



WILLAND PARISH COUNCIL

Clerk to Parish Council Ms K Taylor 40 Townlands,
Willand, Cullompton, Devon EX15 2RS 07920014407
Email: willandclerk@willandmatters.org.uk

MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL HELD ON THURSDAY 12 APRIL 2018 AT WILLAND VILLAGE HALL COMMENCING AT 19.00

Present: Councillor Bartlett, Councillor Glover, Councillor Grantham, Councillor Mander, Councillor Phare, Councillor Scott, Councillor Tobin, Councillor Warren, Councillor Wilcox.

In attendance: Clerk K Taylor, DCC Councillor Radford (part), three members of the public.

1. Apologies: Councillor Manktelow, Councillor Sellick, MDDC Councillor Chesterton, MDDC Councillor Doe, MDDC Councillor Evans.

2. To receive any declarations of interest from Members on any of the agenda items.

Councillor Mander and Grantham declared an interest in item 9 as trustees of the WHCC, and Councillor Wilcox declared that she was a volunteer with the charity.

3. Councillor Warren opened the meeting and informed that it would be recorded. He referred to the news article on Spotlight reporting that Willand is rising. He had been approached by a reporter from a news agency to participate in a photo shoot but had declined.

4. Mr Ken Wood asked two questions in relation to Item 9 on the agenda.

under a) Have the PC received any reply from their solicitor in response to the letter sent by the WH&CC on the 21 March 2018.

b) I understand that several documents have been passed to the Pre School to assist them in their proposal to refurbish part of the Gables Site. Whilst the then sitting PC in 2015 may have commissioned these documents, they were paid for out of funds and grants specifically made towards the development of the Willand Health & Community Centre. In consequence the PC do not have sole intellectual rights and ownership of these documents, and as they cost many thousands of pounds to produce, why have they been made available free of charge? The Chair indicated that these questions would be answered under item 9.

5. The Minutes of the meeting held on Thursday 8 March 2018 had been circulated. It was proposed by Councillor Phare seconded by Councillor Grantham, and unanimously agreed that they be signed as a true and correct record.

6. Progress Reports for information

a) Councillor Wilcox proposed that the replacement sign for Willand is ordered, Councillor Tobin seconded the proposal and it was unanimously approved. **ACTION:** Clerk

b) The Clerk reported briefly on the progress made on the GDPR. This would be a work in progress for the coming months. **ACTION:** Clerk/Councillor Manktelow

c) The Clerk gave a brief outline of the progress made with the new website. Councillor Phare proposed that the working group on the new website continue to develop the project, Councillor Bartlett seconded the proposal and it was unanimously agreed. **ACTION:** Clerk/Councillors

7. Reports

a) A report had not been received from Devon and Cornwall Police. The Chair informed that a resident has written to the authorities informing them that following the closure of Stacks garage lorries are breaking the weight limit and driving through the village to fill up with fuel at Willand service station.

He also reported that a letter had been received from the inspector at Cullompton in answer to the Parish Council letter raising issues about policing in Willand. It was agreed that the Clerk would acknowledge receipt of letter and inform him that the Parish Council are disappointed that they did not receive a monthly report or have any police attendance at recent meetings. **ACTION:** Clerk

- b) District Councillors Chesterton, Doe and Evans – no reports had been received
 c) County Councillor Radford had not arrived at the meeting but had sent a report which was noted.

8. Finance

- a) Payment Authorisation
 b) Income in March noted.

Previously authorised for payment

Countrywide	Jubilee Field grass cutting March	172.50	Ground Maintenance 2017/18
South West Water	Cemetery	11.26	Cemetery 2017/18
South West Water	Allotments	42.43	Allotments 2017/18
Quarlfox services	litter bin replacement Jubilee	12.75	Ground Maintenance 2017/18
Quarlfox services	Jubilee benches refurbishment	110.86	Village Enhancements 2017/18
DALC	Training course GDPR	48.00	Office/Admin 2017/18
	Total	397.80	

To be Authorised in April

Barclaycard	Office supplies & stamps	78.63	office/admin & Magazine
XLN	Wifi rental	20.34	
Blachere Illuminations	Christmas lights contract	2057.58	village projects
DALC	Subscriptions	667.70	Office/admin
HMRC	PAYE	631.40	Salaries
MDDC	Cemetery trade waste collection	70.85	cemetery
MDDC	Play area inspection Feb/March 2018	10.18	play area equipment
Quarlfox	Jubilee field goal post refurbishment	244.43	Ground Maintenance 2017/18
	TOTAL	3781.11	

RECEIPTS IN MARCH 2018

Cemetery	Memorials additional wording	80.00
Magazine	Adverts & inserts	1825.20
	TOTAL	1905.20

Councillor Mander proposed that the monthly accounts be accepted and actioned, Councillor Phare seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

c) Authorisation of regular and annual payments for 2018/19

Service	Payment Method	Frequency	Amount	Paid to
Salaries	BACS	Monthly	£ 15291 for year	Staff
CCTV	Standing Order	Annual	£226.60	Youth Club
Electricity	Standing Order	Annual	£ 50.00	Youth Club
Electricity DAAT	Standing Order	Annual	£ 50.00	Youth Club
Office	Standing Order	Monthly	£ 18.00	Clerk
Clerk Phone	DD	Monthly	£ 10.00 variable	Vodafone

Councillor Wilcox raised the question of the CCTV because the phone line in the youth club did not seem to be working. It was agreed that she would follow this up with the club before the payment was due to be made. **ACTION:** Councillor Wilcox

Councillor Bartlett proposed that the regular and annual payments be authorised. Councillor Tobin seconded the proposal and it was unanimously agreed. **ACTION:** Clerk

Declarations of interest had been made at the start of the meeting and it was agreed that as members of the public were in attendance and wished to speak to the item in accordance with the code of conduct those Councillors would be able to participate in the discussion but would be unable to vote on any proposals.

9. The Gables site

The Chair answered the question raised by Mr Wood regarding a response from the Parish Council Solicitor and said that the Clerk would be giving an update from the Solicitor. With regard to the second question Councillor Warren confirmed that he had provided the documents in question to the preschool. He explained that the documents were obtained and paid for through the parish council and were all part of the original planning application which had been put in and paid for by the parish council, they were therefore freely available to download from the MDDC website and were in the public domain. He asked the parish council if they were satisfied with his actions and they confirmed that they were.

a) Update on negotiations with WHCC regarding the proposed lease of Gables buildings
The Clerk reported back on the response from the parish council solicitor to the amended lease proposals and the letter of 21 March. He had raised a number of concerns regarding any agreement to lease which included the ability of the charity to provide evidence that it had sufficient financial strength to procure the completion of the building. He did not consider that there was an issue with Charity law and asked that the Trustees provide clear evidence to illustrate this to him. There was a long and detailed discussion regarding the lease of the gables site to the WHCC Charity. No further actions were proposed by members.

20.05 DCC Councillor Radford joined the meeting

b) Proposal received from Willand Pre School for some of the Gables buildings
David Maynard gave a brief overview of the interest that the preschool had in the Gables site and confirmed that it had the funds available to move this forward. Following discussion of these plans Councillor Phare asked if the preschool would be prepared to share the facilities with the WHCC and this was confirmed as a possibility. A number of avenues were explored and then having had a full discussion Councillor Phare proposed that Parish Council speak to the preschool about taking on the lease for the Gables site and at the same time approach MDDC and see if this would be acceptable in terms of the S106 agreement. Councillor Glover seconded the proposal and it was unanimously agreed by the Councillors eligible to vote. **ACTION:** Clerk

20.40 Mr Wood, Mr Maynard and Ms Tolen left the meeting

10. The Chair reminded the Council that the Full Council meeting on 10 May would be preceded by the AGM of the Parish Council.

Thursday 12 April 2018 - Full Council and Planning Committee meetings

Thursday 26 April 2018 - Planning and Environment Committee meetings

Thursday 10 May 2018 - AGM, Full Council and Planning Committee meetings

Thursday 24 May 2018 - Planning and Environment Committee meetings

11. Councillors Warren and Scott had met up with Andrew Busby from MDDC to discuss the Orchard Road play area. Mr Busby would be attending a meeting on 16 April and would ask that the fencing situation be reviewed.

Councillor Bartlett noted that the new contractor had cut the DCC grass that day and had noticed that it had been left quite messy in places although it seemed that a good job had been done on the whole although it was not yet finished. Councillor Bartlett asked if there were any plans to ask for the Community Payback team to come back to do some work, this would be on the next Environment agenda. **ACTION:** Clerk

Councillor Wilcox had reported some fly tipping in Somerlea which had been passed on to housing to deal with. She also reported that despite some remedial work by the Neighbourhood Highways Officer the pathway flooding between Southview Road and Somerlea had not been resolved. The information had been passed on to the Neighbourhood Highways Officer.

12. Communications

a) Communications received since 2 March 2018 and forwarded to Councillors by email:
Letter received from Inspector Bradford in response to Parish Council letter raising concerns had been dealt with under the police report.

DCC Neighbourhood Highways Officer email informing of a new officer from 16 April.

TNMWD Citizens Advice advertising vacant post

Thank you for letter of support of application for grant funding for Church

Email asking for votes for Voluntary Voice Elections 2018

8 MDDC Committee notices & agendas

1 NHS Healthy people communication

8 MDDC press releases on various topics

b) Communications not referred to Councillors

58 emails offering various services, seminars or equipment

Communications were noted.

Meeting closed 20:54

Chair of Willand Parish Council

10 May 2018